



Slide 1

Slide notes: We will now look at the AR Debtor Account listing report option.



Slide 2  
Slide notes:



Slide 3  
Slide notes:

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

### IES REPORTS AND QUERIES: - User Instructions

NAME: AR RECEIVABLES / DEBTORS MASTER LISTING

1: - CHOOSE VERSION [View Help](#)  
 Report Version: System Version: AR Debtor Master Listing

2: - CHOOSE SETTINGS  
 Format: REPORT  
 Output: FILE  
 File Type: Data HTML FILE  
 Format: 04: Infolab  
 Report Header: AR Debtor Master Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)  
 Choose Data Selector  
 Data Selector: data-catg AR DEBTORS WITH CATEGORY = F

4: - TO E-MAIL THE RESULTS. Priority: Normal  
 Dispatch By E-Mail  
 Mail To: AR Receivables / Debtors Master Listing  
 Mail Title: Report by Mail

5: - ADAPT DATA SELECTION @ groups are present  
 HOW TO DISPLAY CHECKS

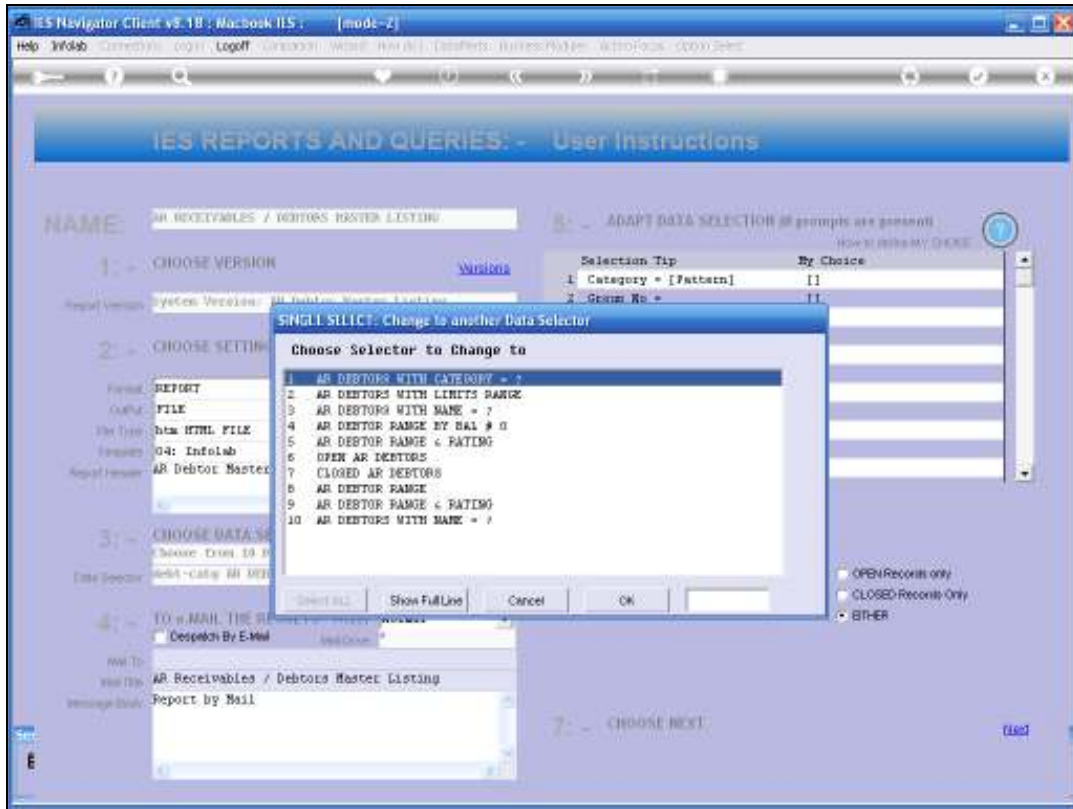
Selection Tip	By Choice
1 Category = [Pattern]	11
2 Group No =	11

6: - Record Select:  
 OPEN Records Only  
 CLOSED Records Only  
 EITHER

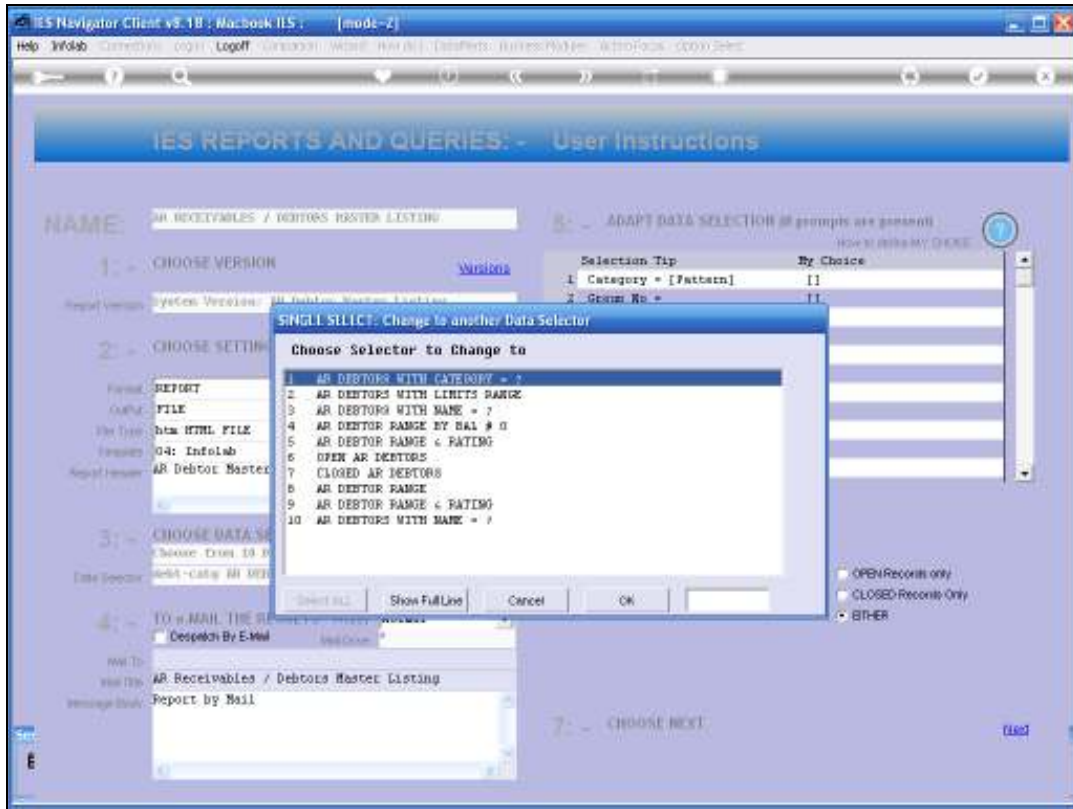
7: - CHOOSE NEXT [View Help](#)

## Slide 4

Slide notes: There is of course a default Data Selector, but we can choose from a range of different selectors if we want to determine differently how and which accounts to select.



Slide 5  
Slide notes:



Slide 6  
Slide notes:

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

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IES REPORTS AND QUERIES: - User Instructions

NAME: AR RECEIVABLES / DEBTORS MASTER LISTING

1: - CHOOSE VERSION [Versions](#)  
 Report Version: System Version: AR Debtor Master Listing

2: - CHOOSE SETTINGS  
 Format: REPORT  
 Output: FILE  
 File Type: Data HTML FILE  
 Format: 04: Infolab  
 Report Header: AR Debtor Master Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)  
 Choose Data Selector: AR-catg AR DEBTORS WITH CATEGORY = 7

4: - TO e-MAIL THE RESULTS. Priority: Normal  
 Dispatch By E-Mail  
 Mail To: AR Receivables / Debtors Master Listing  
 Report by Mail

5: - ADAPT DATA SELECTION @ groups are present  
 HOW TO DISPLAY CHECK

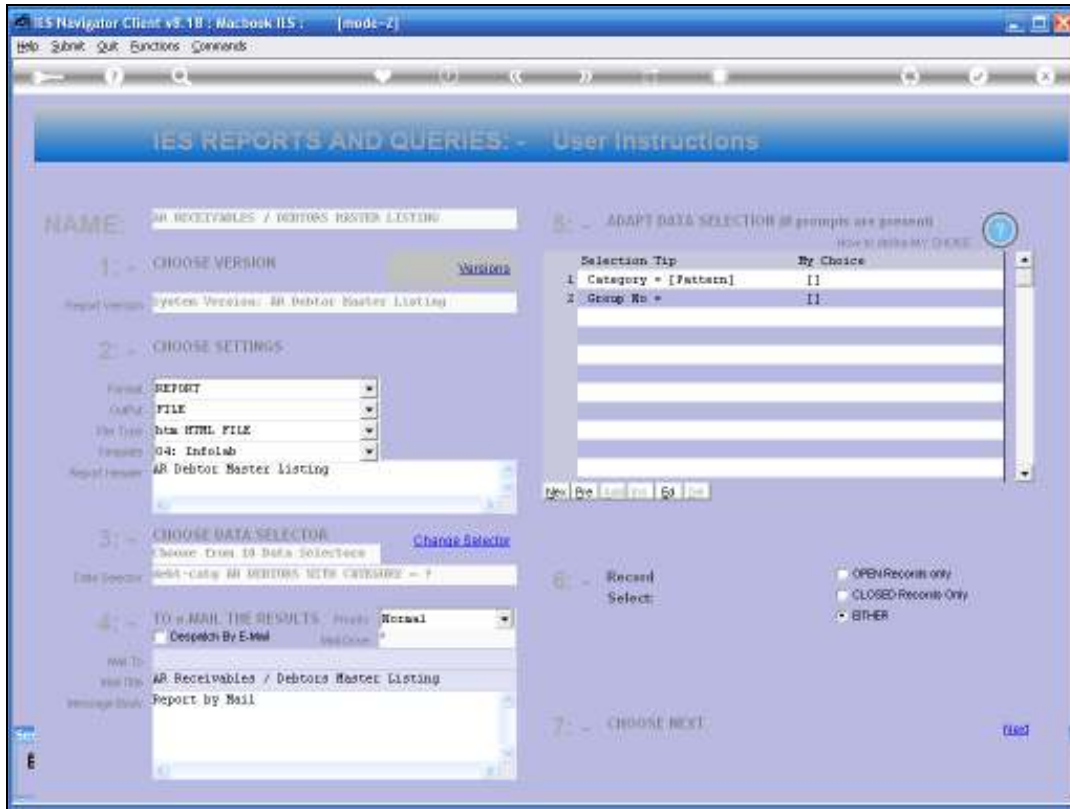
Selection Tip	By Choice
1 Category = [Pattern]	11
2 Group No =	11

6: - Record Select:  
 OPEN Records only  
 CLOSED Records Only  
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide 7

Slide notes: And we note that the Report is VERSION enabled.



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Slide notes:

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AR Debtor Master Listing

Account #...	Name.....	Control Acct....
01006	ABORIGINAL MULTI-MEDIA	10000015
01020	DOORNKLOOF TEACHERS' ASSOCIATI	10000015b
	ON	
01021	DOORNKLOOF WHOLESALEERS	10000015b
01030	FIRMING LTD.	10000015
01101	ATCO I-TEK INC.	10000015
01139	DOORNKLOOF CANCER BOARD	10000015
01150	ATHABASCA UNIVERSITY	10000015
01202	ARS TECHNICAL IMAGES	10000015
01222	DOORNKLOOF MUNICIPAL AFFAIRS	10000015
01270	DOORNKLOOF PACIFIC FOREST INDU	10000015
	STRIES	
01303	ARMYD TRALCIC ARCHITECTURE	10000015
01319	EPCOR	10000015
01320	DOORNKLOOF ASPHALT ENTERPRISES	10000015
	INC.	
01542	ACADIA UNIVERSITY	10000015
01734	AVONMORE SCHOOL	10000015
01904	AUTUMN IMAGES INC.	10000015
02000	SABCO ELECTRIC & ENGINEERING L	10000015
	TD.	
02012	BOURGET, RON	10000015
02045	BROWN, BERN WILL**ARTIST**	10000015
02075	B. BASTELL STUDIO	10000015

## Slide 9

Slide notes: So this is the standard Version of the Report, but because it is Version enabled, as just mentioned before, that means that any User with access to this Report can have different Versions of the Report, any number of, and that includes other or different results columns, sorted according to preference, etc.