

The screenshot displays the 'AR RECEIVABLE / DEBTOR MASTER' screen in the IES Navigator Client. The window title is 'IES Navigator Client vs. 18 - Macbook ILS - [mode-2]'. The interface includes a menu bar (Help, Submit, Quit, Functions, Comments) and a navigation pane with tabs for '1 Main', '2 Settings', '3 Contact Detail', and '4 Notes'. The main content area is divided into several sections:

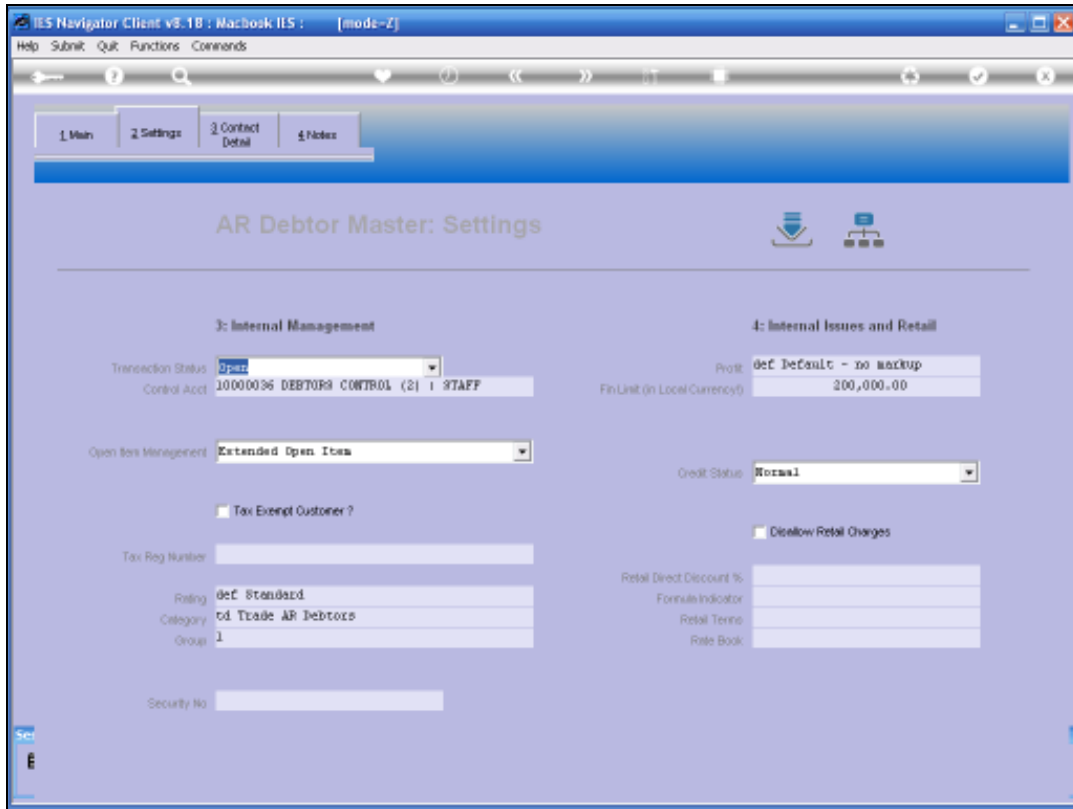
- Account Info:** Account No: 0006, AR Debtor Account: 0106, Type: A debtor.
- Company / Client Info:** Co Name / Client Name: GRABORSKI, TERESA, Client Address: [Redacted].
- Client Details:** Client Details: GRABORSKI, TERESA, Client Ref: [Redacted], Client Address: [Redacted], Contact Name: [Redacted], Synchronize With Con?, LRP Agency: [Redacted], LRP Code: 6678122809.
- Currency Management:** Manage Currency: LOCAL R.
- Financials:** Current Month: 0.00, Balance YTD: 4,047.99.
- Physicads:** AR Current: 0.00, AR YTD: 0.00.
- Sales:** Sales Current: 0.00, Sales YTD: 6,106.93.
- Aging:**

Category	Amount
Current	0.00
30+	2,265.68
60+	2,077.16
90+	0.00
120+	0.00
Unassigned Groups	0.00

On the right side, there are several links: [Contact Manager](#), [CRM Connect](#), [CRM Detail](#), [Data Event Call](#), [Receipts and Credits](#), [Invoices](#), [Matching](#), [Statement](#), and [Debit Account](#).

Slide 1

Slide notes: In this tutorial we discuss and explain Matching on AR Debtors. What is matching? It is the process of connecting Payment Receipts with Invoice Charges, in other words, if a Customer makes a Payment, then the process of matching indicates which Charges are being settled with this Payment.



Slide 2

Slide notes: Now, we consider 1st of all the Matching setting on AR Debtors Accounts.

IES Navigator Client v8.18.18 : Macbook IES : [mode-Z]

Help Submit Quit Functions Commands

1 Main 2 Settings 3 Contact Detail 4 Notes

AR Debtor Master: Settings

3: Internal Management

Transaction Status: Open
Control Acct: 10000086 DEBTORS CONTROL (2) | STAFF

Open Item Management: Extended Open Item
Extended Open Item
Balance Forward
 Tax Exempt Customer?

Tax Reg Number: _____

Rating: def Standard
Category: td Trade AR Debtors
Group: 1

Security No: _____

4: Internal Issues and Retail

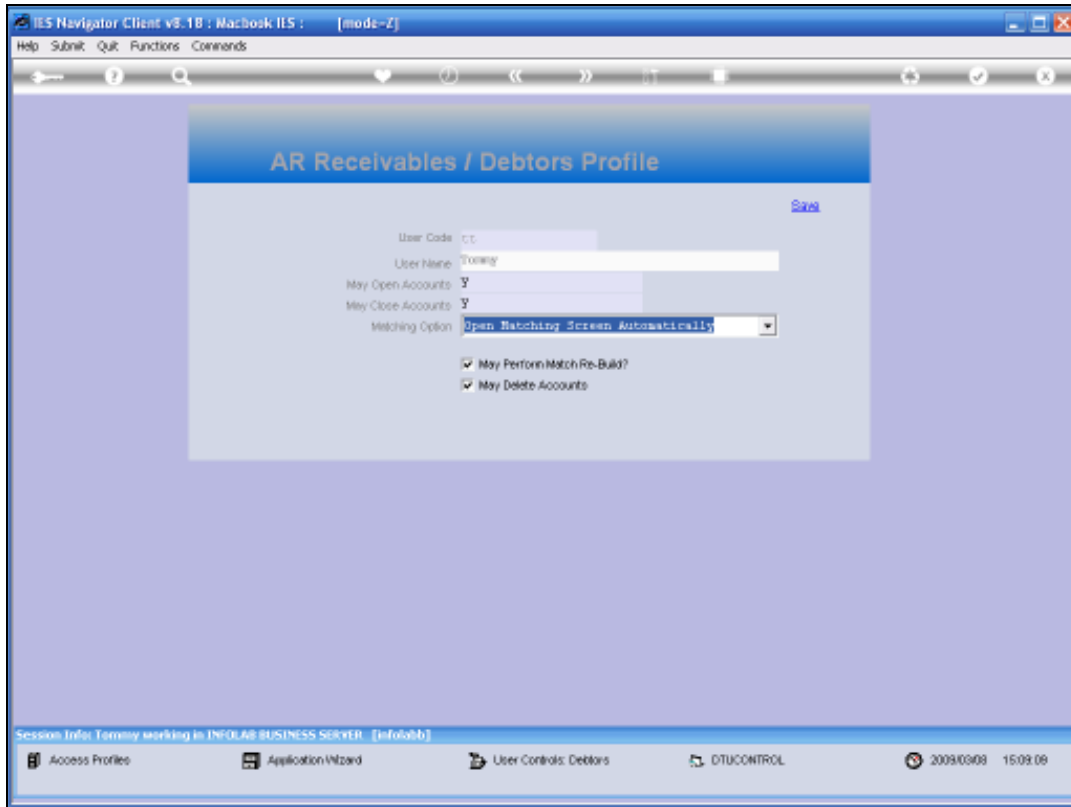
Profit: def Default - no markup
Fin Limit (in Local Currency): 200,000.00

Credit Status: Normal
 Disable Retail Charges

Retail Direct Discount %: _____
Formula Indicator: _____
Retail Terms: _____
Rate Book: _____

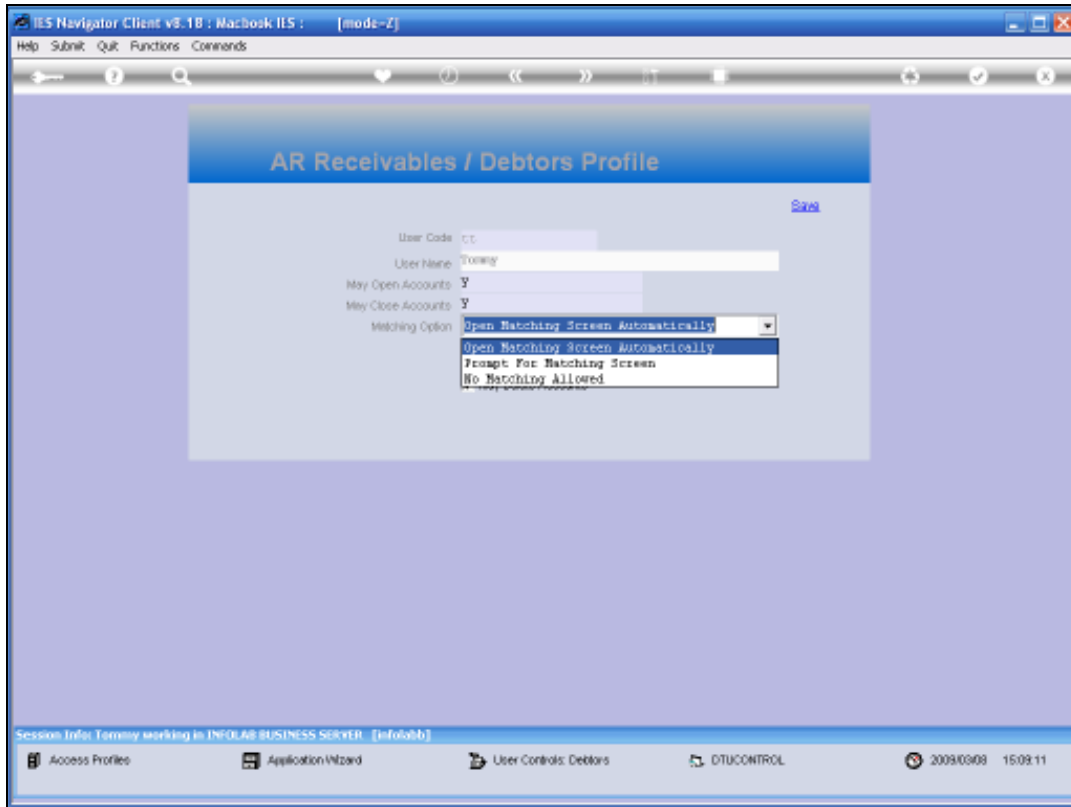
Slide 3

Slide notes: Any Debtor Account can be set for Balance Forward or Extended Open Item, and in IES we are much more flexible because this setting does not ever have to be a permanent choice. In other words, we can change this setting, on any Account, at any time we want. When or while an Account is in Balance Forward, then the matching screen for the Account will never appear, because in that status the system will perform all matching on the Account automatically, and will do so on the FIFO or 'first in first out' basis. That means that any Payment will always be applied to settle the oldest charge, then the next oldest charge, etc. But when the Account is in Extended Open Item status, then the matching is performed by the User, who will indicate how to apply the Payment, i.e. against which charges. In this method, matching can be performed on any basis, and a Payment can be applied to a Charge from this month, even while some Charges from last month are still unpaid.



Slide 4

Slide notes: Now we have a look at a User's Business Profile for AR Debtors. On this profile, we indicate how the system should treat Matching for Open Item Accounts when this User is applying the issue of Matching.



Slide 5

Slide notes: And as we can see, we can set this setting so that when the User processes a Payment, then the Matching screen will automatically be opened for Matching to be applied on the spot. The 2nd choice is to ask the User whether to perform matching now or not, and the final setting is to disallow this User from the Matching process.

The screenshot shows a web application window titled "IES Navigator Client v8.1B : Macbook IES : [mode-Z]". The browser address bar shows "Help Submit Quit Functions Commands". The main content area has a blue header with "AR Debtors" on the left and "Receipt, No Discount" on the right. Below the header is a form with the following fields:

Transaction Type	44 AR Debtor Receipt no Discount
Tax Type	4 No Tax Record
Operator	Tonyy
Transaction Date	06/03/2009
Batch	TT-060309
Authority Code	
Description	Receipt
Period	Mar 2009 (F 98)
Ledger Debt	10101010 EXPENSES GENERAL
Credit Sub Account	000: No Sub Account
AR Debtor Code	00002? Low, Jonathan
Amnt Settled	20.00
Document	09-049
Hash	

A "Post" button is located at the bottom right of the form area.

Slide 6

Slide notes: Next, we do an example of processing a Payment, i.e. a Receipt on a Debtor Account. For this User, the setting on the Business Profile is to open the Matching process automatically, and this particular Account on which the Receipt is being processed is in Extended Open Item status.

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

AR Debtors: Open Item Matching

Ar (debit) account: 349927 Lemr, Jonathan
 Currency: \$
 Account Debit: 090.00
 Ar At Period: 001 2009 (F 99)

[Please Enter Year Data](#) [Matched Charges Through Undo](#) [Auto Match All Data List](#)

[Payment Analysis](#) [Open Item Analysis](#)

!!!-click an open Receipt item to allocate parts or all of the Amount ...

OPEN RECEIPTS and CREDITS

>>> Amount	Not Allocated	Description	Period	System Ref #	Doc#
1 200.00	200.00	Receipt	05	1504140410A	09
2 235.00	235.00	Receipt	06	1504140467	09
3 195.00	195.00	Receipt	06	1504140520	09
4 20.00	20.00	Receipt	06	1504354592	09
Net De 670.00 670.00					

Below, you can drill into the detail of listed Charge Items not yet fully matched ...

OPEN CHARGES and DEBITS

>>> Amount	Not Settled	Description	Period	System Ref #	Doc#
1 195.00	195.00	Goods	05	1504239042A	09
2 235.00	235.00	Goods	06	1504239095C	09
3 195.00	195.00	Goods	06	1504239107B	09
4 5.00	5.00	Goods	06	1504239162	09
5 524.00	524.00	Goods	06	1504251870	09
Net De 1,154.00 1,154.00					

Slide 7

Slide notes: Therefore, as soon as the Payment journal is posted, then the matching screen appears automatically, and matching can be performed right there and then.

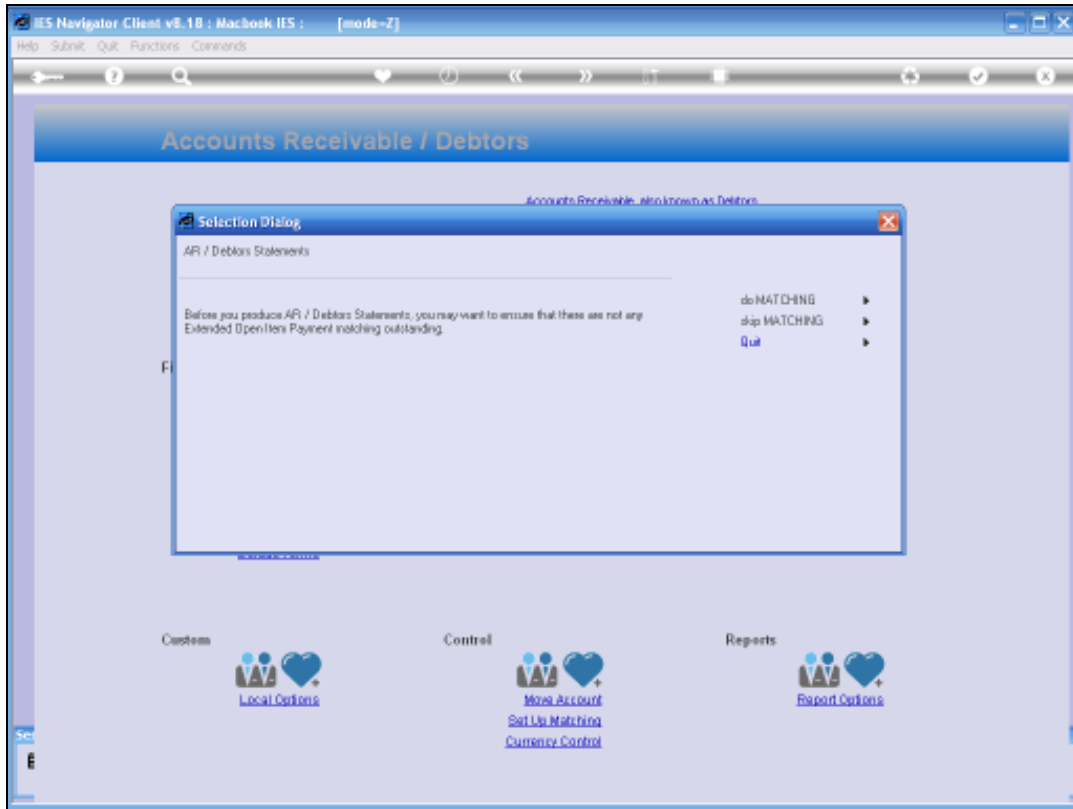


Slide 8
Slide notes:



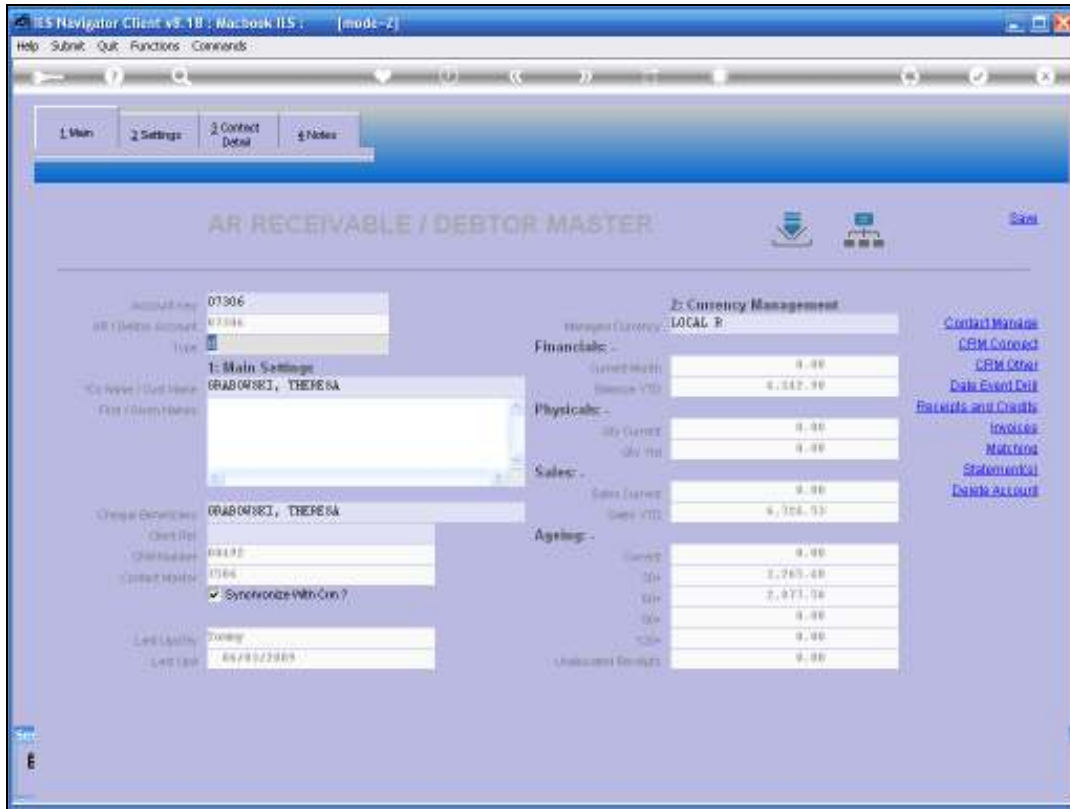
Slide 9

Slide notes: Next, we consider that when we perform Ageing Reports or Customer Statements, the system will ask whether we want to perform matching first, because if there is outstanding matching, then this will impact on Ageing and also on Customer Statements.



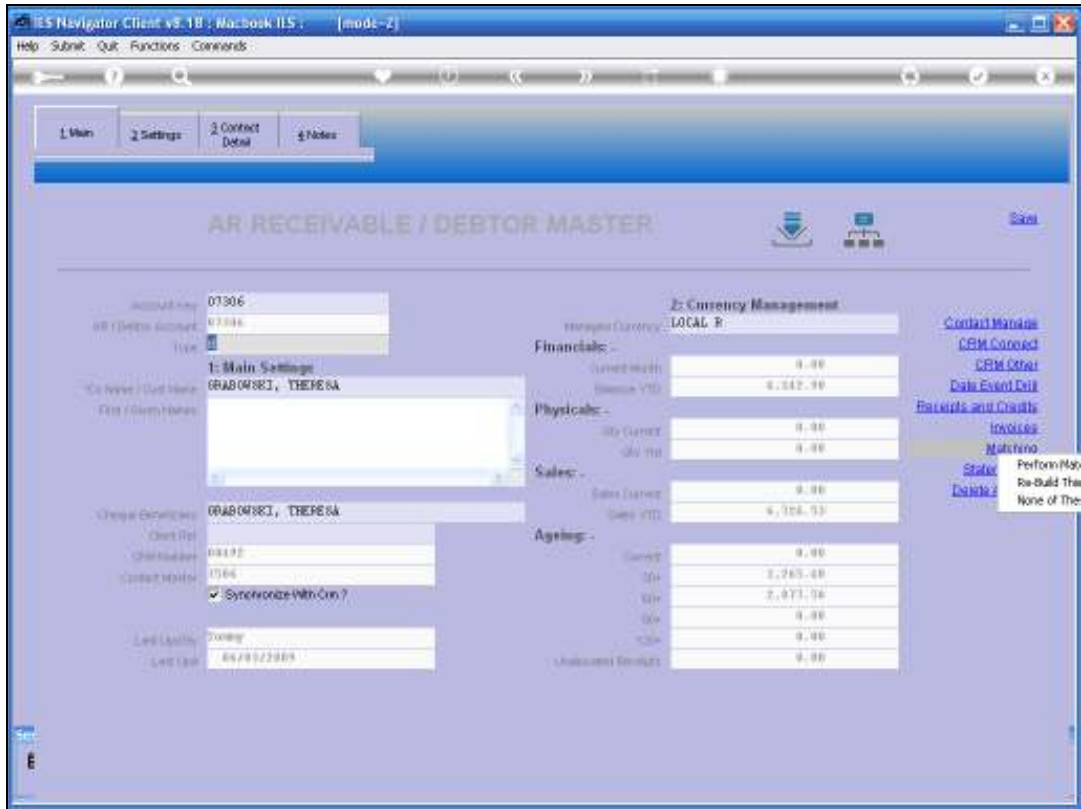
Slide 10

Slide notes: So here we see the prompt when performing Customer Statements.



Slide 11

Slide notes: And, we also note that on the AR Debtor master screen, for any Account, we have a Matching option that will allow us to enter Matching for this Account.



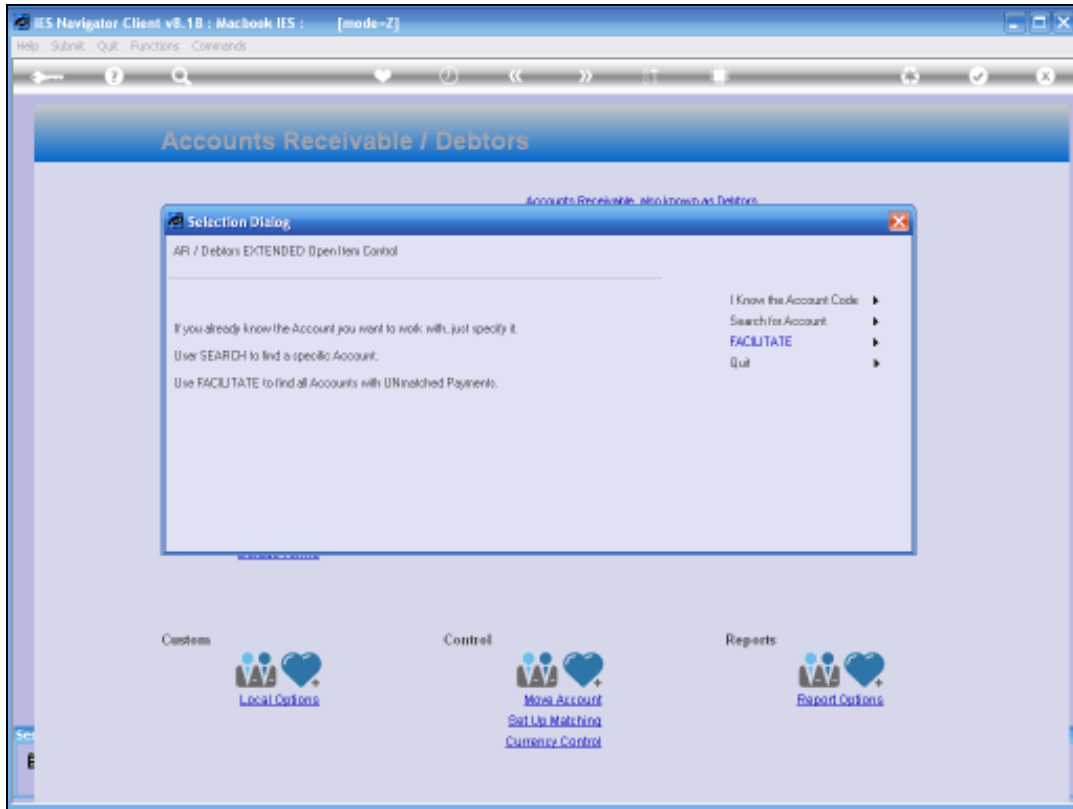
Slide 12

Slide notes:



Slide 13

Slide notes: And we also have the 'Perform Matching' option which will allow us to select an Account and perform Matching on it, plus the system has a 'Facilitate' option where it will search through the Accounts and open only those Accounts where there is some Matching due, for further attention with regards to Matching.



Slide 14

Slide notes: In all cases, wherever the Matching screen is entered from, the Matching works the same way and is performed the same way, as we will now show.



Slide 15

Slide notes: In this Matching screen, we can see the Account we are working with.

AR Debtors: Open Item Matching

Ar Debtor Account: 349927 Lem, Jonathan
Currency: \$
Account Balance: 940.00
Ar At Period: 001 2009 (F 99)

[Please Enter Year Data](#) [Matched Charges Through Undo](#) [Auto Match All Data List](#)
[Payment Analysis](#) [Open Item Analysis](#)

DB-click an open Receipt Item to allocate parts or all of the Amount ...

>>>	Amount	Amt. Allocated	Description	Period	System Ref #	Doc#
1	200.00	200.00	Receipt	05	1504140410A	09
2	235.00	235.00	Receipt	06	1504140467	09
3	195.00	195.00	Receipt	06	1504140520	09
4	20.00	20.00	Receipt	06	1504354592	09

Sec: De 670.00 670.00

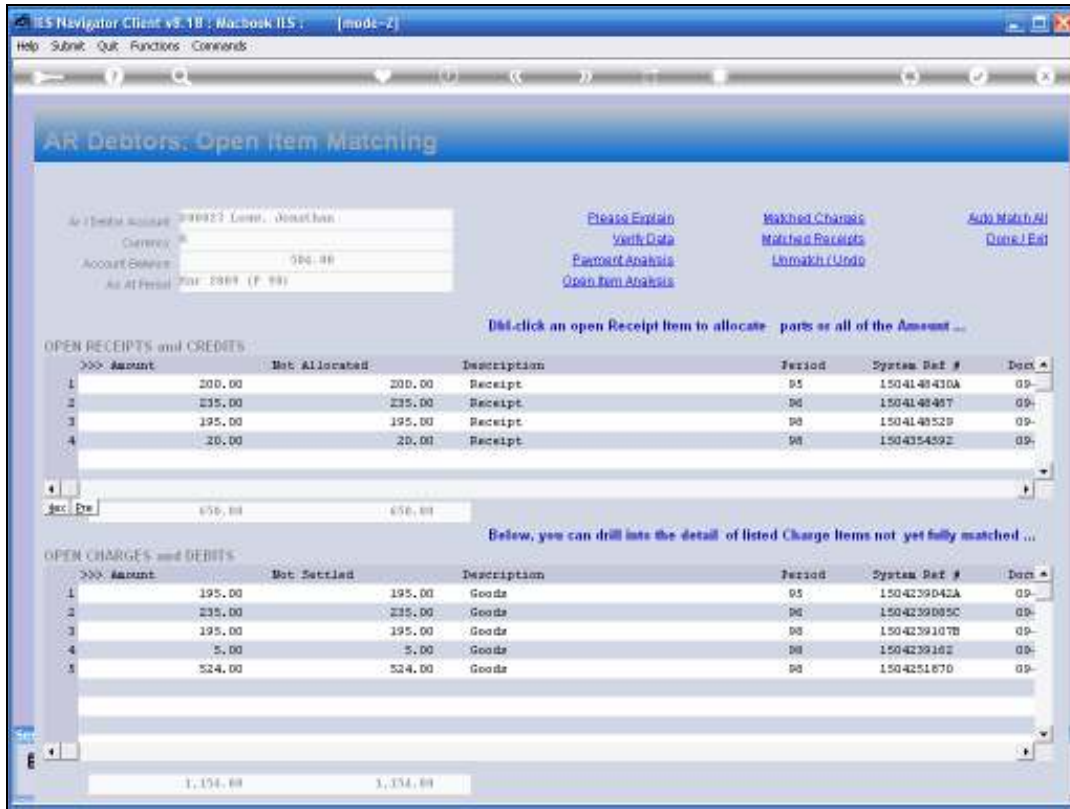
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

>>>	Amount	Not Settled	Description	Period	System Ref #	Doc#
1	195.00	195.00	Goods	05	1504239042A	09
2	235.00	235.00	Goods	06	1504239095C	09
3	195.00	195.00	Goods	06	1504239107B	09
4	5.00	5.00	Goods	06	1504239162	09
5	524.00	524.00	Goods	06	1504251870	09

Sec: 1,074.00 1,074.00

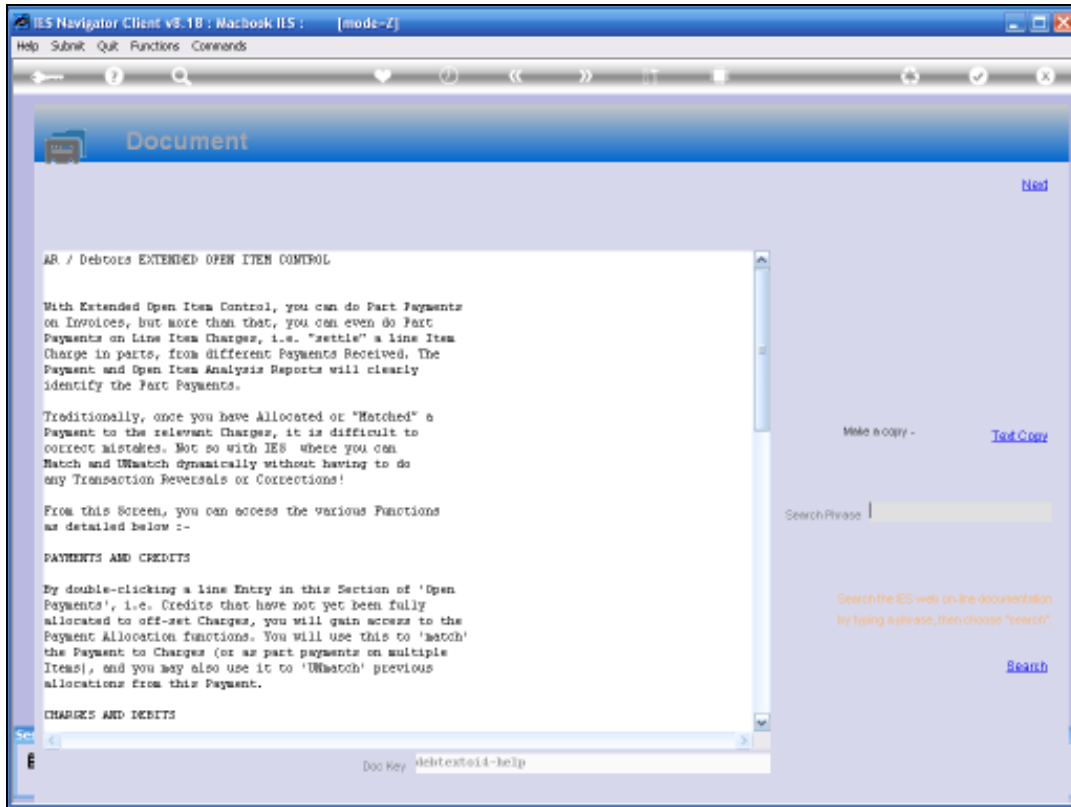
Slide 16

Slide notes: And we can see the current balance on the Account.



Slide 17

Slide notes: There is a Help document available to explain all about Matching from this screen.



Slide 18

Slide notes: The Matching is so flexible that Payments can even be part matched to multiple parts of multiple Charges.

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

AR Debtors: Open Item Matching

Ar Debtor Account: 049927 Lombard, Jonathan
Company: [blank]
Account Balance: 090.00
Ar At Period: 03/13/09 (F: 99)

[Please Enter Year Data](#) [Matched Charges](#) [Add Match #](#)
[Payment Analysis](#) [Matched Receipts](#) [Data List](#)
[Open Item Analysis](#) [Unmatch Undo](#)

!!!-click an open Receipt Item to allocate parts or all of the Amount ...

>>> Amount	Amt. Allocated	Description	Period	System Ref #	Doc #
1 200.00	200.00	Receipt	05	1504140430A	09
2 235.00	235.00	Receipt	06	1504140467	09
3 195.00	195.00	Receipt	06	1504140520	09
4 20.00	20.00	Receipt	06	1504354592	09

670.00 670.00

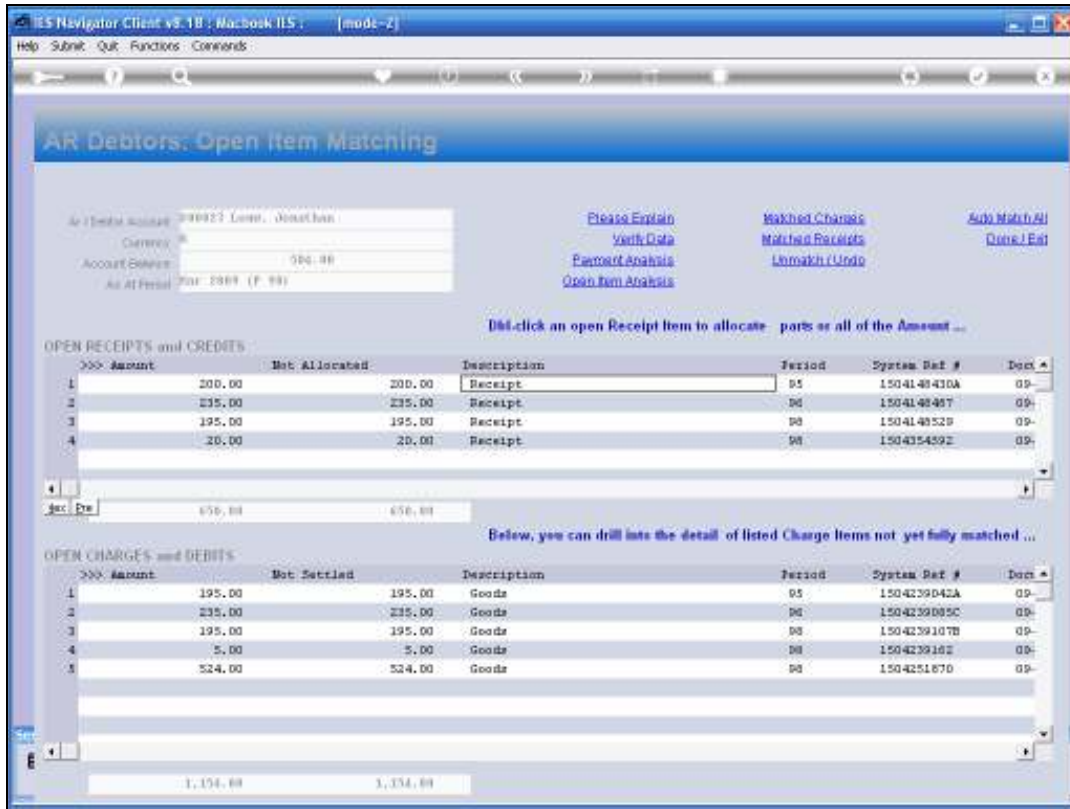
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

>>> Amount	Amt. Settled	Description	Period	System Ref #	Doc #
1 195.00	195.00	Goods	05	1504239042A	09
2 235.00	235.00	Goods	06	1504239095C	09
3 195.00	195.00	Goods	06	1504239107B	09
4 5.00	5.00	Goods	06	1504239162	09
5 524.00	524.00	Goods	06	1504251870	09

1,134.00 1,134.00

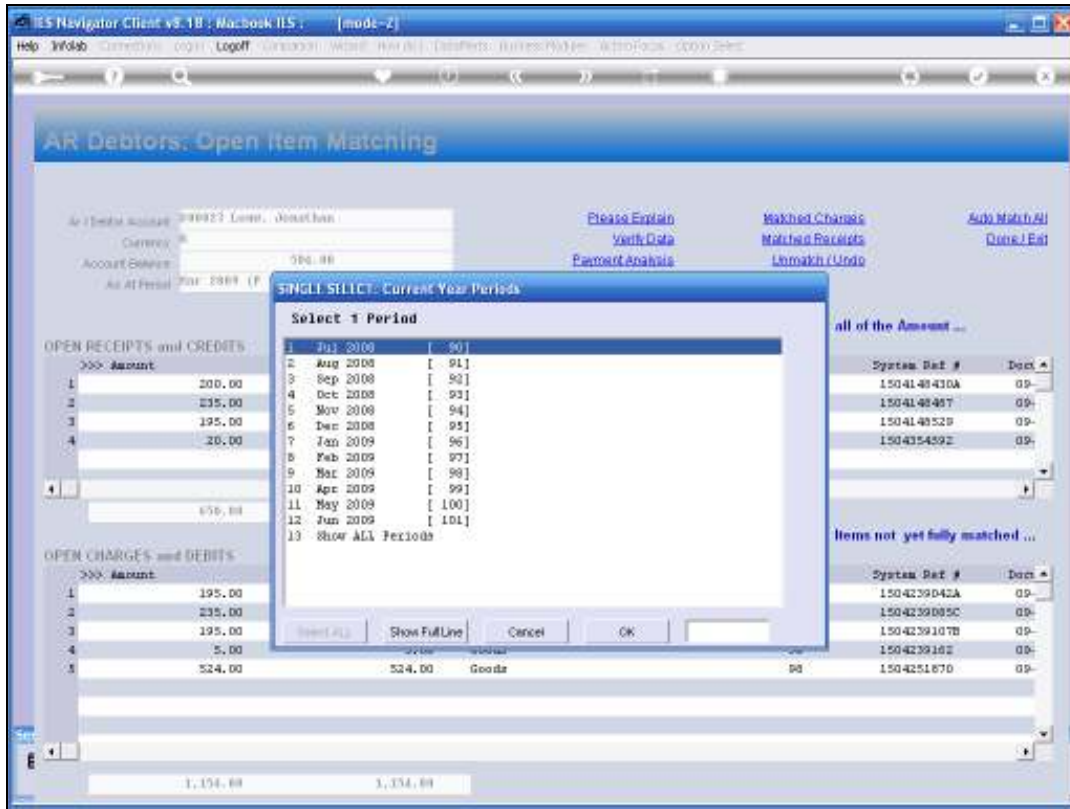
Slide 19

Slide notes:



Slide 20

Slide notes: The 'Verify Data' is seldom used, but can be used at any time to verify the Matching data on this Account, i.e. to look for missing links or items that are not appearing.



Slide 21

Slide notes: The Payment analysis report can be performed for any selected Period, and will reveal all Payments on the Account for that Period, and the detail of how the Payments have been applied, i.e. Matched.

Infolab (Pty) Ltd
hello@infolab.cc www.infolab.cc

Payment Analysis: AR / Debtor D00027 Louw, Jonathan

Period [98] Mar 2009
Currency: R

System Ref #	Description	Date	Invoice	Amount	Allocation
1504148529	Receipt	06/03/2009		-195.00	
				-195.00	
1504354592	Receipt	06/03/2009		-20.00	
				-20.00	
Payments & Credits :				-215.00	
Allocations :				0.00	
NOT Allocated yet :				-215.00	

Slide 22

Slide notes: This example reveals that Payments have been processed, but not yet applied, i.e. not yet matched.



Slide 23

Slide notes: The Open Item Analysis option will report on all Open Charge Items. Those are Charges that, according to Matching, have not yet been paid.

Infolab (Pty) Ltd
hello@infolab.cc www.infolab.cc

Open Items Analysis: AR / Debtor D00027 Louw, Jonathan

Currency: R

System Ref #	Description	Date	Invoice	Amount	allo B
1504239042A	Goods	15/01/2009		195.00	
			----	195.00	
1504239055C	Goods	15/02/2009		235.00	
			----	235.00	
1504251870	Goods	07/03/2009		524.00	
			----	524.00	
	INVOICE # -		Still Open	954.00	
			----	954.00	
1504239107B	Goods	07/03/2009	5000015	195.00	
			----	195.00	

Slide 24

Slide notes: This is the current state on this Account.

AR Debtors: Open Item Matching

Ar Debtor Account: 399927 Lomb, Jonathan
Company: [blank]
Account Balance: 990.00
Ar At Period: 03/2009 (F 99)

Please Enter Year Data
Payment Analysis
Open Item Analysis
Matched Charges
Matched Receipts
Unmatch Undo
Add Match #
Data List

Click an open Receipt Item to allocate parts or all of the Amount ...

Amount	Amt. Allocated	Description	Period	System Ref #	Doc#
200.00	200.00	Receipt	05	1504140410A	09
235.00	235.00	Receipt	06	1504140467	09
195.00	195.00	Receipt	06	1504140520	09
20.00	20.00	Receipt	06	1504354592	09

670.00 670.00

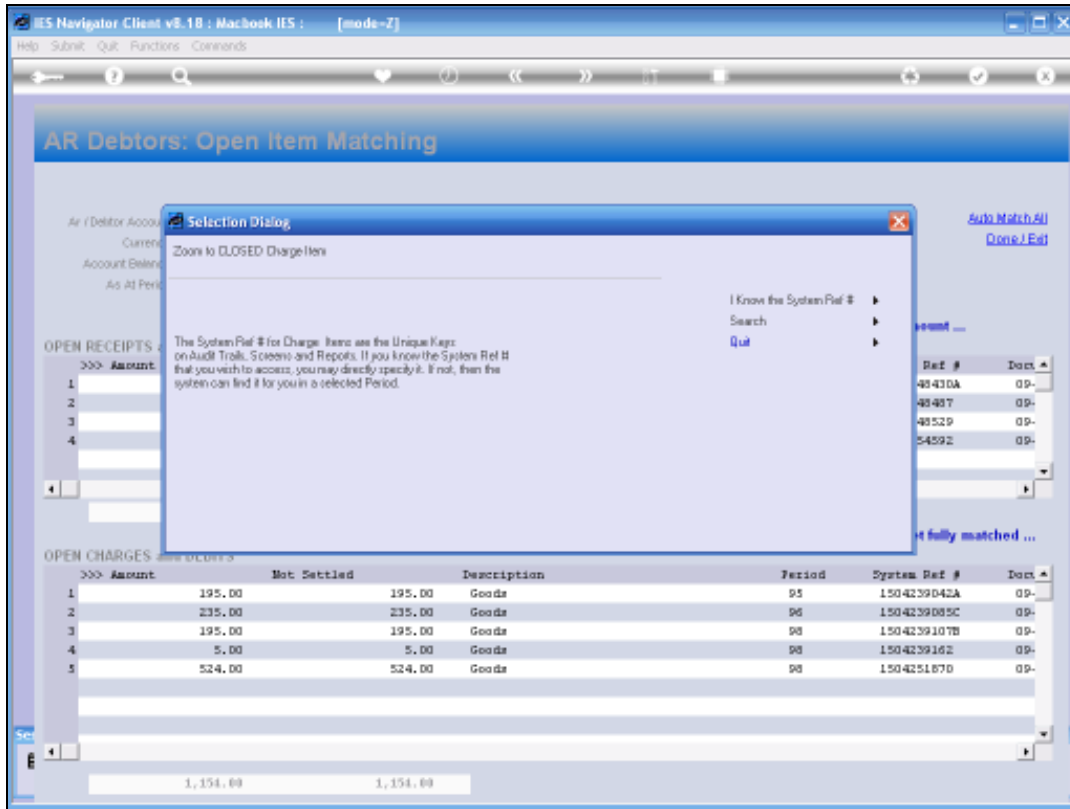
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

Amount	Amt. Settled	Description	Period	System Ref #	Doc#
195.00	195.00	Goods	05	1504239042A	09
235.00	235.00	Goods	06	1504239095C	09
195.00	195.00	Goods	06	1504239107B	09
5.00	5.00	Goods	06	1504239162	09
524.00	524.00	Goods	06	1504251870	09

1,134.00 1,134.00

Slide 25

Slide notes: Matches Charges can be drilled.



Slide 26

Slide notes: And if we do not know the Keys to drill, the system will search for them.

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

AR Debtors: Open Item Matching

Ar Debtors Account: 349927 Lomb, Jonathan
Company: []
Account Debit: 990.00
Ar At Period: 03/2009 (F 99)

[Please Enter Year Data](#) [Matched Charges](#) [Auto Match All](#)
[Payment Analysis](#) [Matched Receipts](#) [Data List](#)
[Open Item Analysis](#) [Unmatch Undo](#)

Click an open Receipt item to allocate parts or all of the Amount ...

Item	Amount	Amt. Allocated	Description	Period	System Ref #	Doc #
1	200.00	200.00	Receipt	05	1504140410A	09
2	235.00	235.00	Receipt	06	1504140467	09
3	195.00	195.00	Receipt	08	1504140520	09
4	20.00	20.00	Receipt	08	1504354592	09

Sec: 670.00 De: 670.00

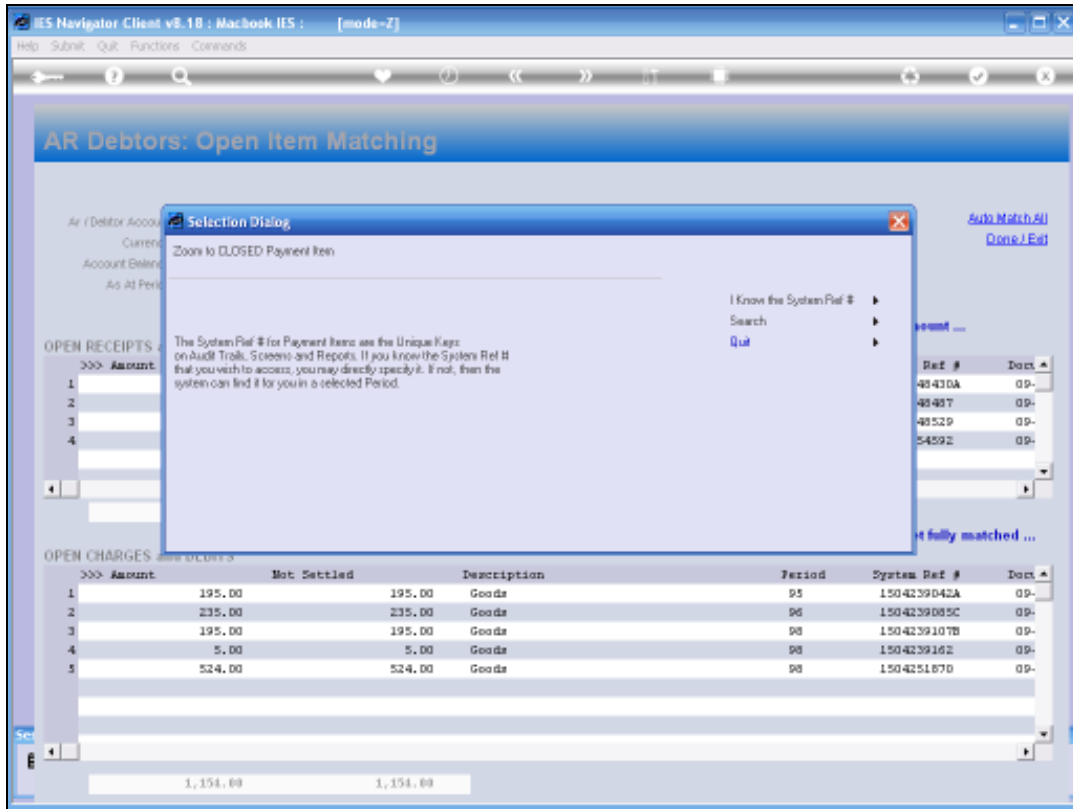
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

Item	Amount	Amt. Settled	Description	Period	System Ref #	Doc #
1	195.00	195.00	Goods	05	1504239042A	09
2	235.00	235.00	Goods	06	1504239095C	09
3	195.00	195.00	Goods	08	1504239107B	09
4	5.00	5.00	Goods	08	1504239162	09
5	524.00	524.00	Goods	08	1504251870	09

Sec: 1,134.00 De: 1,134.00

Slide 27

Slide notes: And the same with Receipts or Payments that have already been matched.



Slide 28

Slide notes:

AR Debtors: Open Item Matching

AR Debtor Account: 199927 Lemm, Jonathan
Currency: \$
Account Balance: 994.00
As At Period: 30/03/2009 (F: 99)

Please Enter Year Data
Payment Analysis
Open Item Analysis

Matched Charges
Matched Receipts
Unmatch / Undo

Auto Match All
Data / Exit

Click an open Receipt item to allocate parts or all of the Amount ...

Item	Amount	Not Allocated	Description	Period	System Ref #	Doc #
1	200.00	200.00	Receipt	05	1504140430A	09
2	235.00	235.00	Receipt	06	1504140467	09
3	195.00	195.00	Receipt	06	1504140520	09
4	20.00	20.00	Receipt	06	1504354592	09

670.00 670.00

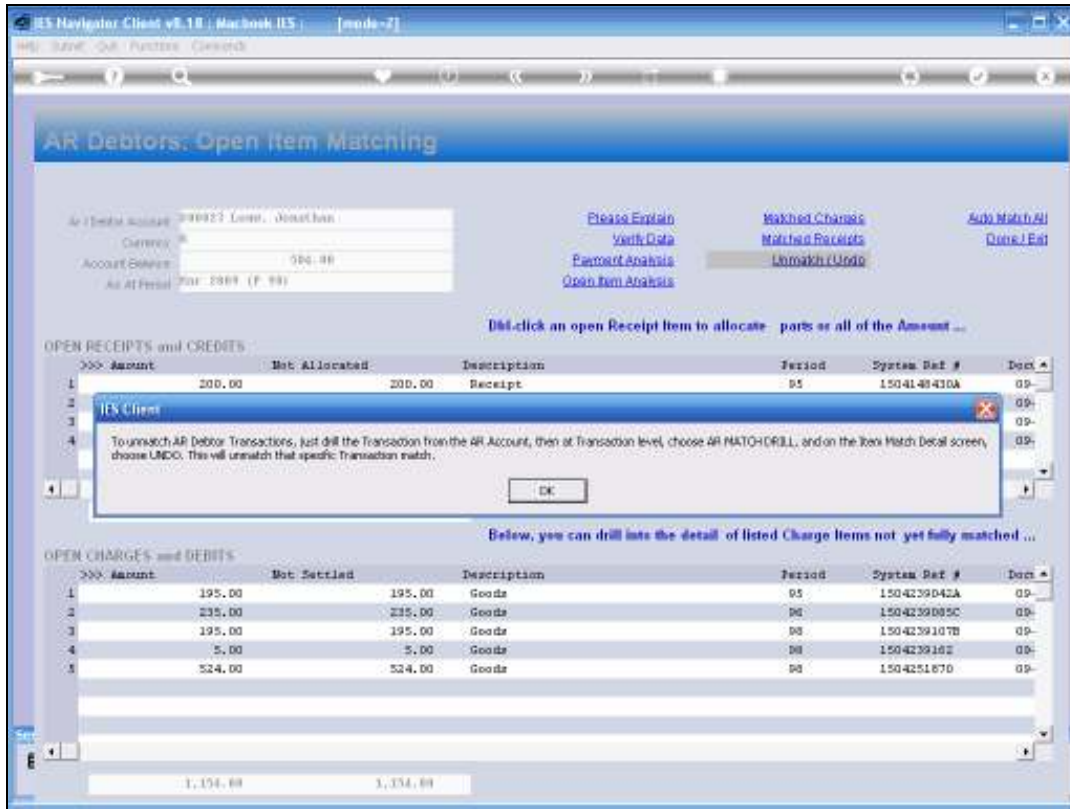
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

Item	Amount	Not Settled	Description	Period	System Ref #	Doc #
1	195.00	195.00	Goods	05	1504239042A	09
2	235.00	235.00	Goods	06	1504239095C	09
3	195.00	195.00	Goods	06	1504239107B	09
4	5.00	5.00	Goods	06	1504239162	09
5	524.00	524.00	Goods	06	1504251870	09

1,034.00 1,034.00

Slide 29

Slide notes: How to UNmatch a mistake?



Slide 30

Slide notes: We will simply drill the Transaction from the Account, and from the Transaction screen we can choose the UNmatch function.

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

AR Debtors: Open Item Matching

Ar Debtor Account: 000027 Lemm, Jonathan
 Currency: \$
 Account Balance: 000.00
 As At Period: 30/03/09 (F: 99)

[Please Enter Year Data](#) [Matched Charges Through Undo](#) [Auto Match All Data List](#)

[Payment Analysis](#) [Open Item Analysis](#)

Click an open Receipt Item to allocate parts or all of the Amount ...

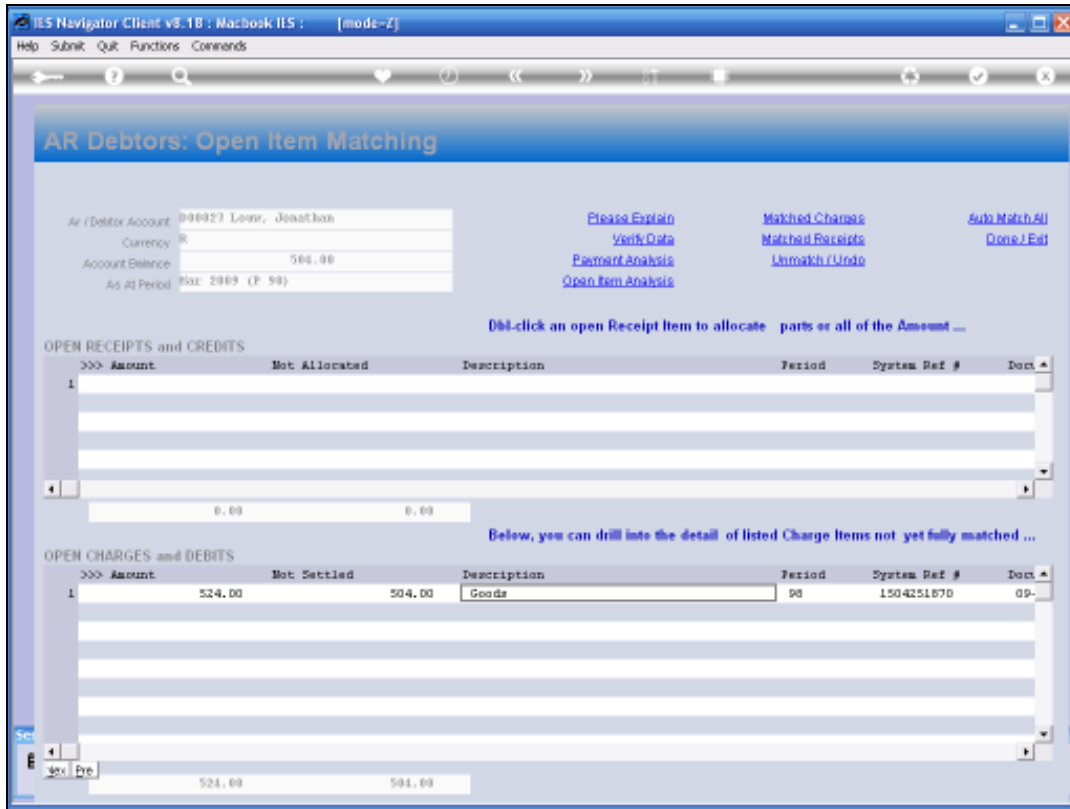
OPEN RECEIPTS and CREDITS	>>> Amount	Not Allocated	Description	Period	System Ref #	Doc#
1	200.00	200.00	Receipt	05	1504140430A	09
2	235.00	235.00	Receipt	06	1504140467	09
3	195.00	195.00	Receipt	06	1504140520	09
4	20.00	20.00	Receipt	06	1504354592	09
Net Due		000.00				

Below, you can drill into the detail of listed Charge Items not yet fully matched ...

OPEN CHARGES and DEBITS	>>> Amount	Not Settled	Description	Period	System Ref #	Doc#
1	195.00	195.00	Goods	05	1504239042A	09
2	235.00	235.00	Goods	06	1504239095C	09
3	195.00	195.00	Goods	06	1504239107B	09
4	5.00	5.00	Goods	06	1504239162	09
5	524.00	524.00	Goods	06	1504251870	09
Net Due		1,134.00				

Slide 31

Slide notes: The AUTO MATCH function is always available, and when applied, will match exactly the way that the system automatically matches for Balance Forward Accounts, i.e. first in first out.



Slide 33

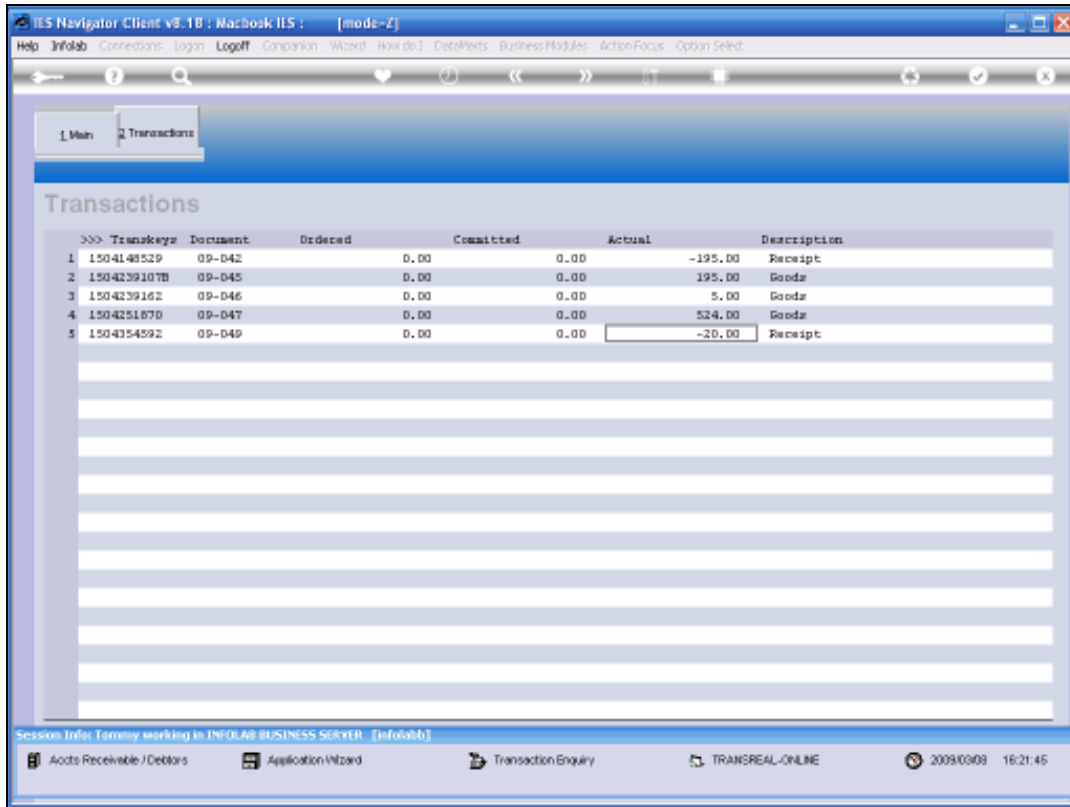
Slide notes: And it is. Now we will drill into the Transactions and see how to unmatch a Payment or Charge, and then it will re-appear on this screen for matching again.

The screenshot shows a web browser window titled "IES Navigator Client v8.1B : Macbook IES : [mode-Z]". The browser address bar is empty. The page has a navigation menu with "1 Main" and "2 Transactions". The "Transactions" section is active, displaying a table with the following data:

>>>	Transkeys	Document	Ordered	Committed	Actual	Description
1	1504148529	09-042	0.00	0.00	-195.00	Receipt
2	1504239107B	09-045	0.00	0.00	195.00	Goods
3	1504239162	09-046	0.00	0.00	5.00	Goods
4	1504251670	09-047	0.00	0.00	524.00	Goods
5	1504354592	09-049	0.00	0.00	-20.00	Receipt

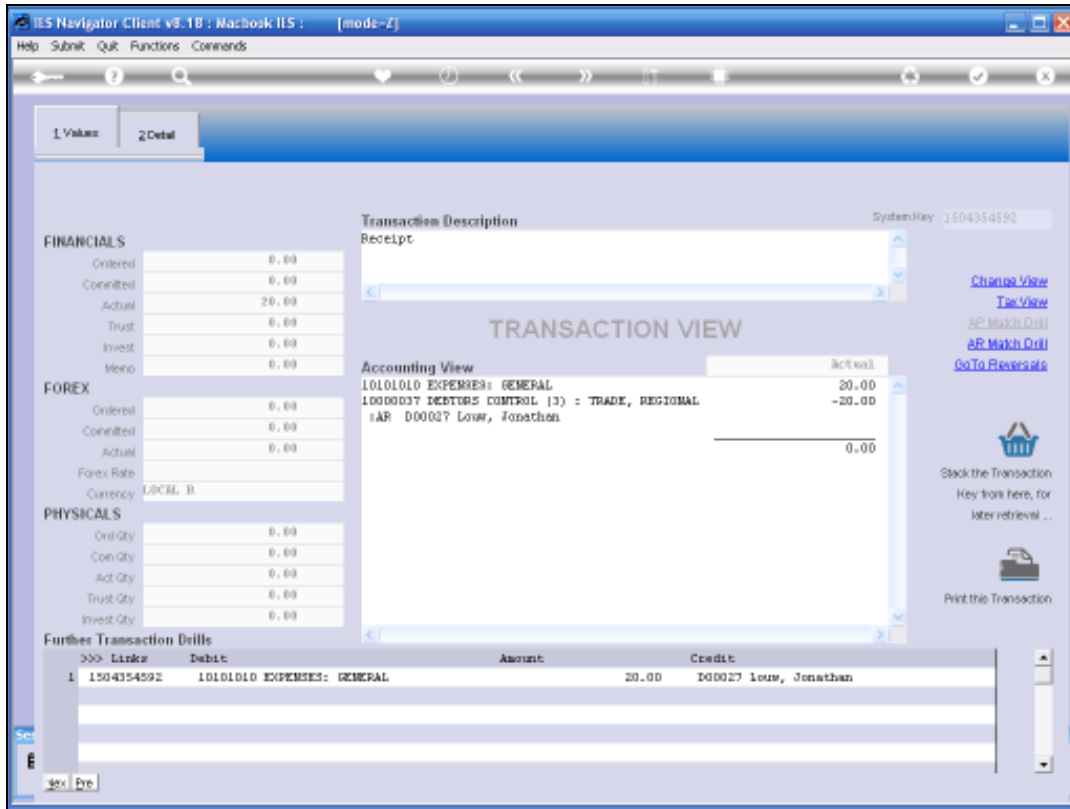
Slide 34

Slide notes: So here is a Transaction drill on this Account.



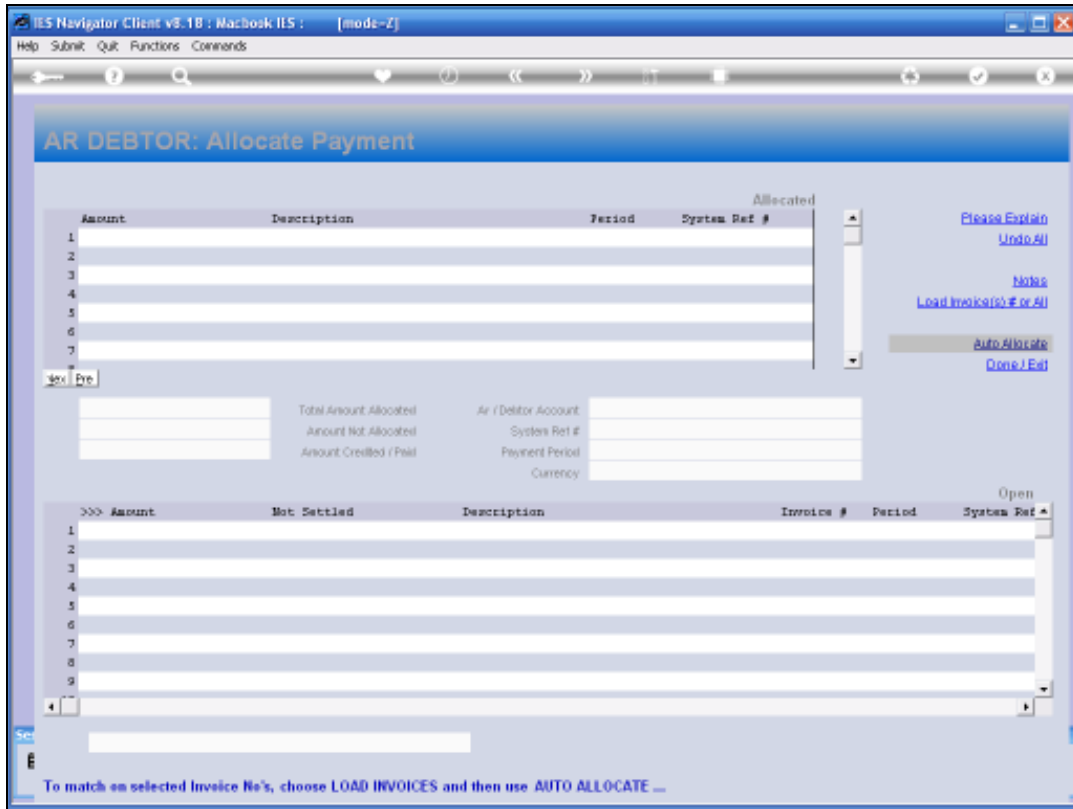
Slide 35

Slide notes: We double-click the Transaction to drill.



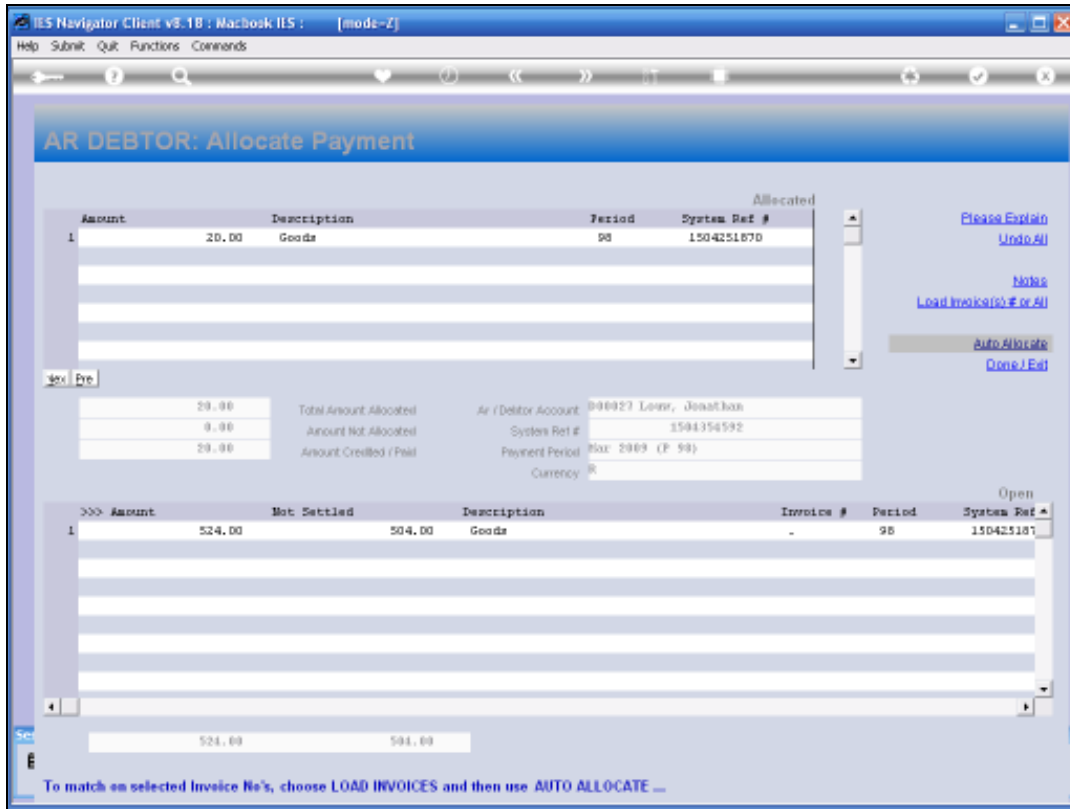
Slide 36

Slide notes: Then on the Transaction Detail, we choose AR Match Drill.



Slide 37

Slide notes:



Slide 38

Slide notes: And here we just choose UNDO for the Matching, and we note how the UNmatching adapts the values on this matched item.

The screenshot shows the 'AR DEBTOR: Allocate Payment' interface. At the top, there's a title bar and a menu bar. Below that, a blue header contains the title. The main area is divided into several sections:

- Allocation Table:** A table with columns: Amount, Description, Period, System Ref #, and Allocated. It contains one row with a value of 1 in the 'Amount' column.
- Summary Table:** A small table with three rows:

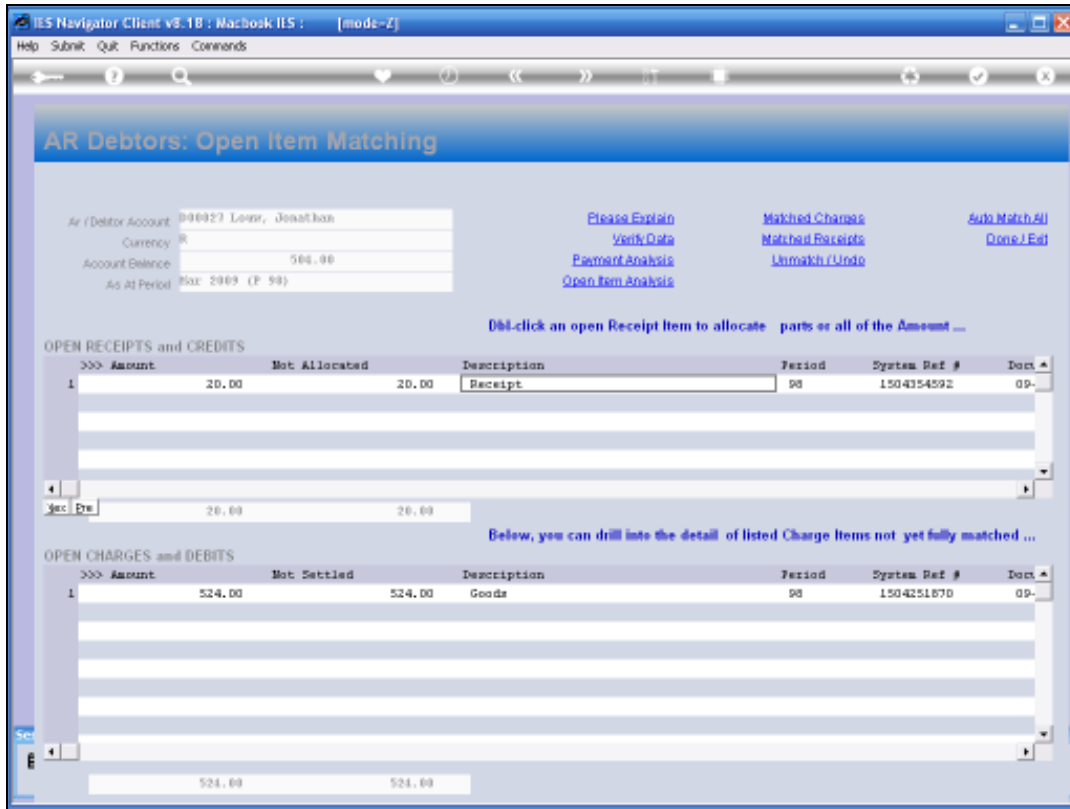
0.00	Total Amount Allocated
29.00	Amount Not Allocated
29.00	Amount Credited / Paid
- Debtor Information:** A table with fields for Ar / Debtor Account, System Ref #, Payment Period, and Currency.

@0022 Lenny, Jonathan
1594354592
Mar 2009 (P 99)
R
- Invoice Table:** A table with columns: Amount, Not Settled, Description, Invoice #, Period, System Ref #, and Open. It contains one row:

>>> 1	524.00	524.00	Goods	-	98	150425187
-------	--------	--------	-------	---	----	-----------
- Footer:** A summary bar showing 524.00 and 524.00, and a note: 'To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...'

Slide 39

Slide notes:



Slide 41

Slide notes: And the Charge that was previously unpaid only for \$504 is now back to unpaid for the full amount of \$524.

IES Navigator Client v8.1B : Macbook IIS : [mode-Z]

Help Submit Quit Functions Commands

AR Debtors: Open Item Matching

Ar / Debtor Account: 940927 Lenn, Jonathan
Currency: R
Account Balance: 504.00
As At Period: Mar 2009 (F 99)

[Please Explain](#) [Matched Charges](#) [Auto Match All](#)
[Verify Data](#) [Matched Receipts](#) [Done / Exit](#)
[Payment Analysis](#) [Unmatch / Undo](#)
[Open Item Analysis](#)

DBL-click an open Receipt Item to allocate parts or all of the Amount ...

>>> Amount	Met Allocated	Description	Period	System Ref #	Done
1 20.00	20.00	Receipt	08	1504354592	09-
20.00	20.00				

Below, you can drill into the detail of listed Charge Items not yet fully matched ...

>>> Amount	Met Settled	Description	Period	System Ref #	Done
1 524.00	524.00	Goods	08	1504251870	09-
Sex Pre 524.00	524.00				

Slide 42

Slide notes:

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

AR Debtors: Open Item Matching

Ar Debtor Account: 000027 Lemm, Jonathan
 Currency: \$
 Account Balance: 000.00
 As At Period: 30/03/09 (F: 99)

[Please Enter Year Data](#) [Matched Charges Through Undo](#) [Auto Match All Data List](#)
[Payment Analysis](#) [Matched Receipts](#)

Click an open Receipt item to allocate parts or all of the Amount ...

OPEN RECEIPTS and CREDITS	>>> Amount	Not Allocated	Description	Period	System Ref #	Doc#
1	200.00	200.00	Receipt	05	1504140430A	09
2	235.00	235.00	Receipt	06	1504140467	09
3	195.00	195.00	Receipt	06	1504140520	09
4	20.00	20.00	Receipt	06	1504354592	09
Net Due		000.00	000.00			

Below, you can drill into the detail of listed Charge Items not yet fully matched ...

OPEN CHARGES and DEBITS	>>> Amount	Not Settled	Description	Period	System Ref #	Doc#
1	195.00	195.00	Goods	05	1504239042A	09
2	235.00	235.00	Goods	06	1504239095C	09
3	195.00	195.00	Goods	06	1504239107B	09
4	5.00	5.00	Goods	06	1504239162	09
5	524.00	524.00	Goods	06	1504251870	09
Net Due		1,134.00	1,134.00			

Slide 43

Slide notes: Now we return to the situation where we have matching to perform on this Account. Any Payment or Receipt can be matched to any Charges of our choice. So let's start by choosing the receipt of \$20.

AR Debtors: Open Item Matching

AR Debtor Account: 049927 Lemm, Jonathan
Currency: \$
Account Debit: 090.00
As At Period: 2007-2009 (F: 99)

Please Enter
Year Data
Payment Analysis
Open Item Analysis

Matched Charges
Matched Receipts
Unmatch / Undo

Auto Match All
Data / Edit

Click an open Receipt Item to allocate parts or all of the Amount ...

>>> Amount	Amt. Allocated	Description	Period	System Ref #	Doc #
1 200.00	200.00	Receipt	05	1504140430A	09
2 235.00	235.00	Receipt	06	1504140467	09
3 195.00	195.00	Receipt	06	1504140520	09
4 20.00	20.00	Receipt	06	1504354592	09

Sec: De 670.00 670.00

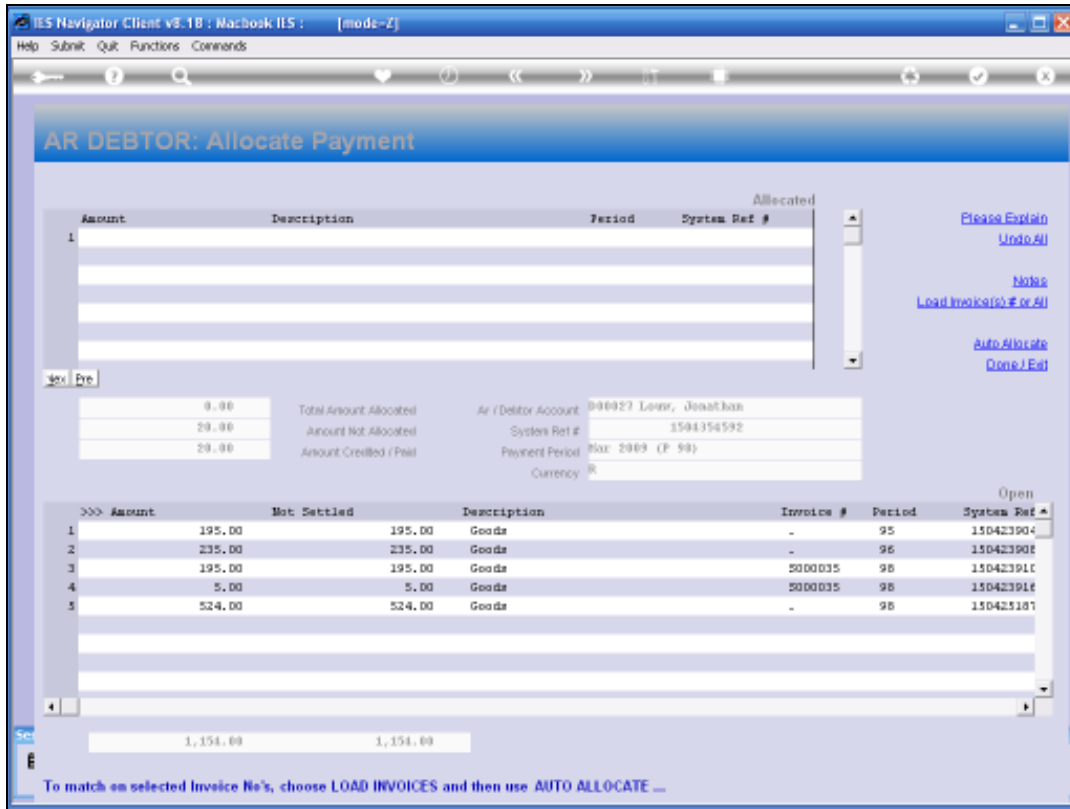
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

>>> Amount	Amt. Settled	Description	Period	System Ref #	Doc #
1 195.00	195.00	Goods	05	1504239042A	09
2 235.00	235.00	Goods	06	1504239095C	09
3 195.00	195.00	Goods	06	1504239107B	09
4 5.00	5.00	Goods	06	1504239162	09
5 524.00	524.00	Goods	06	1504251870	09

Sec: 1,034.00 1,034.00

Slide 44

Slide notes:



Slide 45

Slide notes: A Matching screen is now opened specifically for this Receipt amount, and we can choose any of the listed Charges to match it to.

IES Navigator Client v8.1B : Macbook IIS : [mode-Z]

Help Submit Quit Functions Commands

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1				

[Please Explain](#)
[Undo AJ](#)
[Notes](#)
[Load Invoice\(s\) or AJ](#)
[Auto Allocate](#)
[Done / Exit](#)

0.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
29.00	Amount Not Allocated	System Ref #	1504354592
29.00	Amount Credited / Paid	Payment Period	Mar 2009 (P 99)
		Currency	R

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	195.00	195.00	Goods	-	95	150423904
2	235.00	235.00	Goods	-	96	150423908
3	195.00	195.00	Goods	5000035	98	150423910
4	5.00	5.00	Goods	5000035	98	150423916
5	524.00	524.00	Goods	-	98	150425107

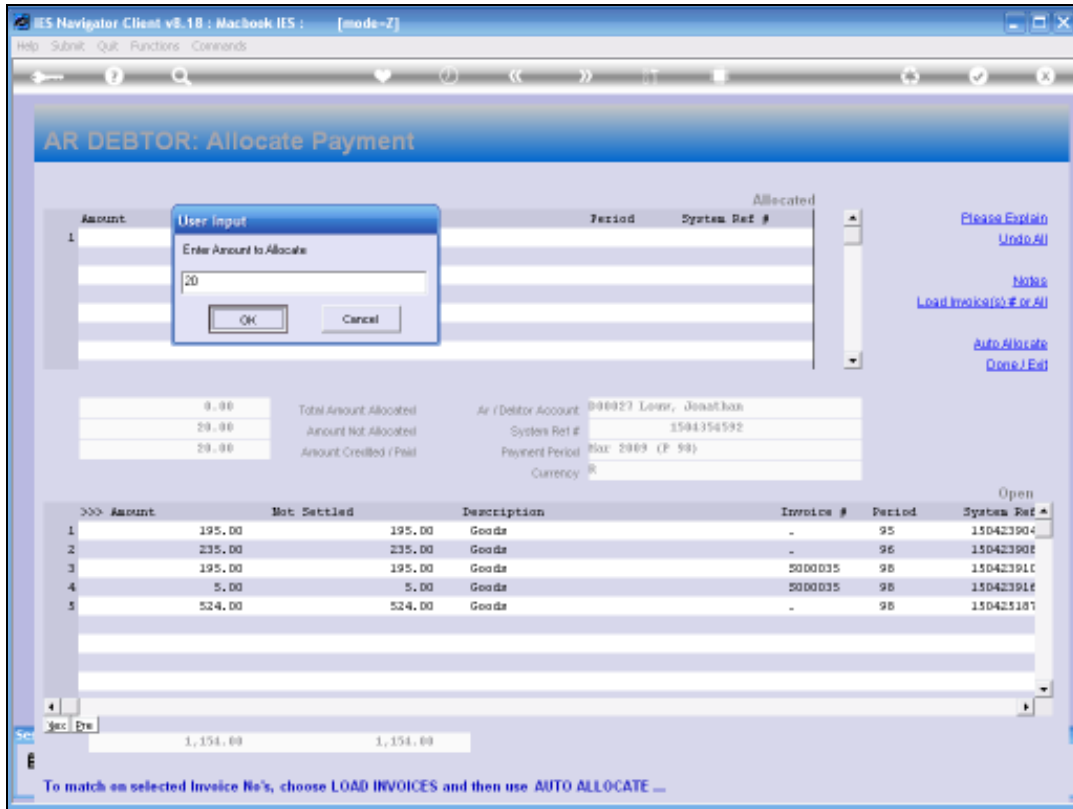
4

Sec Dr

1,154.00	1,154.00
----------	----------

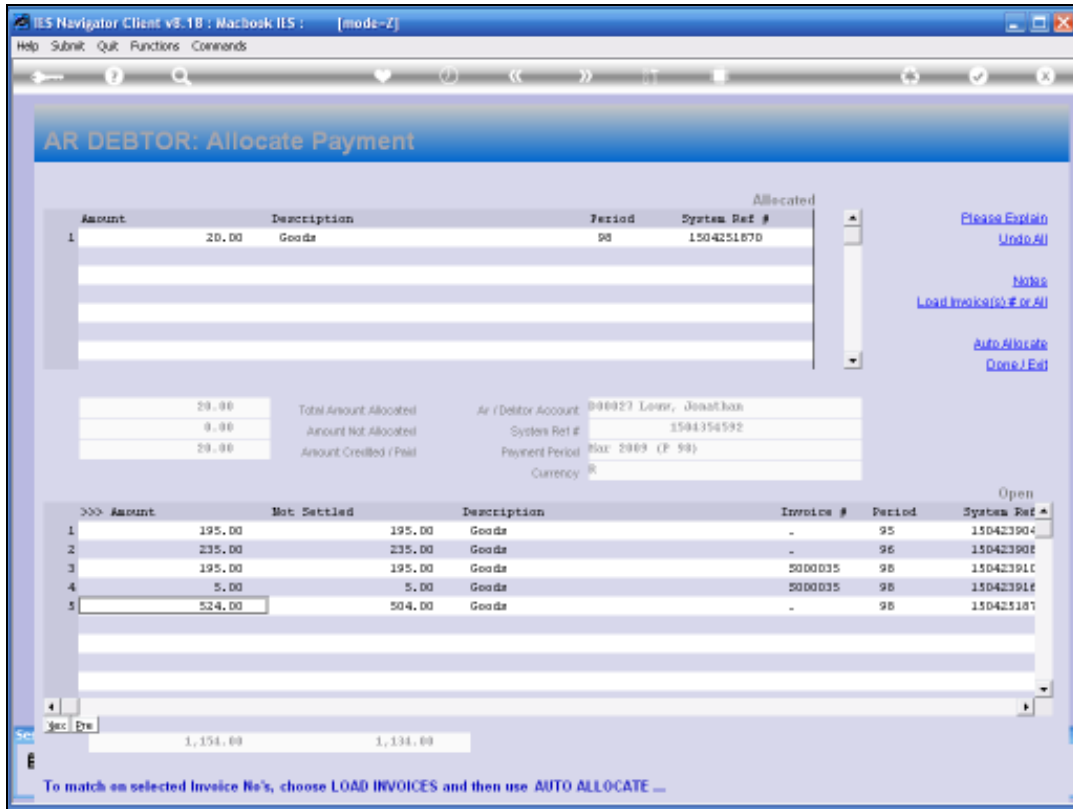
To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 46
Slide notes:



Slide 47

Slide notes: Because we are also allowed to apply only parts of an Amount to a part of a Charge, the system offers the expected amount to match, but allows us to change this amount if necessary.



Slide 48

Slide notes: Note that the full amount of this \$20 Receipt has now been used, so even though there are more Charges, we cannot do any further matching with this specific Receipt.

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1	20.00	Goods	98	1504251870

[Please Explain](#)
[Undo/BJ](#)
[Notes](#)
[Load Invoice\(s\) # or BJ](#)
[Auto Allocate](#)
[Done/Exit](#)

20.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
0.00	Amount Not Allocated	System Ref #	1504354592
20.00	Amount Credited / Paid	Payment Period	Mar 2009 (P 98)
		Currency	R

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	195.00	195.00	Goods	-	95	150423904
2	235.00	235.00	Goods	-	96	150423908
3	195.00	195.00	Goods	5000035	98	150423910
4	5.00	5.00	Goods	5000035	98	150423916
5	524.00	504.00	Goods	-	98	150425187

Sec Dte: 1,154.00 1,134.00

To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 50
Slide notes:

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1	20.00	Goods	98	1504251870

[Please Explain](#)
[Undo/BJ](#)
[Notes](#)
[Load Invoice\(s\) # or BJ](#)
[Auto Allocate](#)
[Done/Exit](#)

20.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
0.00	Amount Not Allocated	System Ref #	1504354592
20.00	Amount Credited / Paid	Payment Period	Mar 2009 (P 98)
		Currency	R

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	195.00	195.00	Goods	-	95	150423904
2	235.00	235.00	Goods	-	96	150423902
3	195.00	195.00	Goods	5000035	98	150423910
4	5.00	5.00	Goods	5000035	98	150423914
5	524.00	504.00	Goods	-	98	150425187

Sec: Dr: 1,154.00 1,134.00

To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 51
Slide notes:

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Comments

AR Debtors: Open Item Matching

Ar (debit) account: 349927 Lemm, Jonathan
Currency: \$
Account Debit: 090.00
Ar At Period: 001 2009 (F 99)

[Please Explain](#) [Marked Charges](#) [Auto Match All](#)
[Verify Data](#) [Matched Receipts](#) [Data List](#)
[Payment Analysis](#) [Unmark Undo](#)
[Open Item Analysis](#)

!!!-click an open Receipt item to allocate parts or all of the Amount ...

Item	Amount	Amt. Allocated	Description	Period	System Ref #	Doc #
1	200.00	200.00	Receipt	05	1504140430A	09-
2	235.00	235.00	Receipt	06	1504140467	09-
3	195.00	195.00	Receipt	06	1504140520	09-

Sec: De: 670.00 670.00

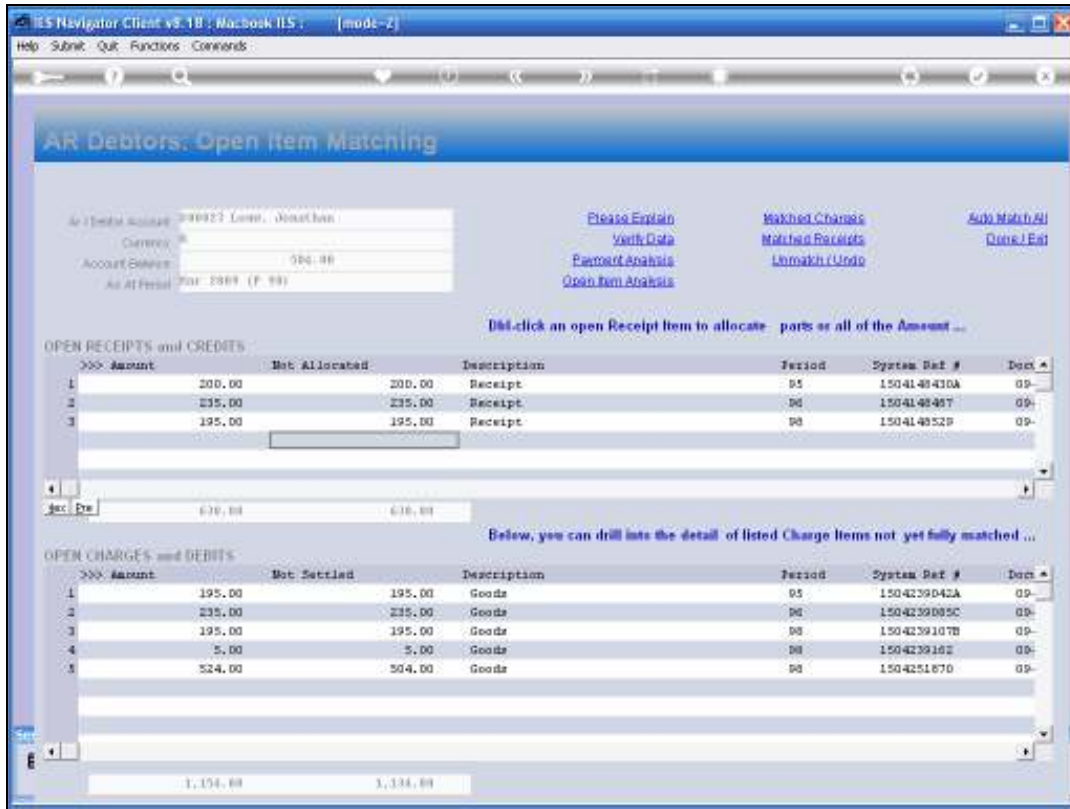
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

Item	Amount	Amt. Settled	Description	Period	System Ref #	Doc #
1	195.00	195.00	Goods	05	1504239042A	09-
2	235.00	235.00	Goods	06	1504239095C	09-
3	195.00	195.00	Goods	06	1504239107B	09-
4	5.00	5.00	Goods	06	1504239162	09-
5	524.00	504.00	Goods	06	1504251870	09-

Sec: De: 1,154.00 1,134.00

Slide 52

Slide notes:



Slide 53

Slide notes: Just to show that we can apply Matching in any order of our liking, we will now choose the \$195 Receipt.

IES Navigator Client v8.1B : Macbook ILS : [mode-Z]

Help Submit Quit Functions Commands

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1				

[Please Explain](#)
[Undo AJ](#)
[Notes](#)
[Load Invoice\(s\) # or AJ](#)
[Auto Allocate](#)
[Done / Exit](#)

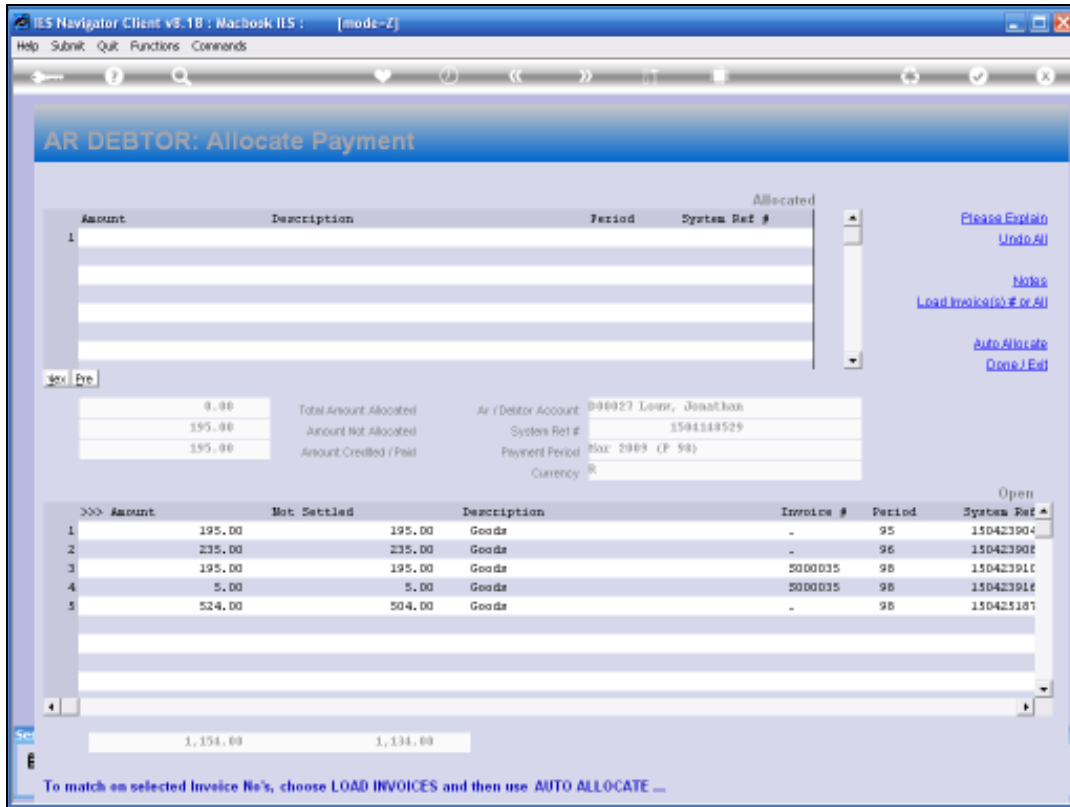
0.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
195.00	Amount Not Allocated	System Ref #	15041149525
195.00	Amount Credited / Paid	Payment Period	Mar 2009 (P 98)
		Currency	R

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	195.00	195.00	Goods	-	95	150423904
2	235.00	235.00	Goods	-	96	150423908
3	195.00	195.00	Goods	5000035	98	150423910
4	5.00	5.00	Goods	5000035	98	150423914
5	524.00	504.00	Goods	-	98	150425107

1,154.00 1,134.00

To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 54
Slide notes:



Slide 55

Slide notes: If we use 'Auto Allocate', then the Receipt will be matched to the oldest Charge Item, which in this case is at the top of the list of Charges, and the correct Item we wish to match.

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1	195.00	Goods	95	1504239042A

[Please Explain](#)
[Undo/BJ](#)
[Notes](#)
[Load Invoice\(s\) # or BJ](#)
[Auto Allocate](#)
[Done/Exit](#)

195.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
0.00	Amount Not Allocated	System Ref #	1504239042A
195.00	Amount Credited / Paid	Payment Period	Mar 2009 (P 95)
		Currency	R

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	235.00	235.00	Goods	-	95	1504239042
2	195.00	195.00	Goods	5000035	95	1504239116
3	5.00	5.00	Goods	5000035	95	1504239116
4	524.00	504.00	Goods	-	95	1504251871

559.00 539.00

To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 56
Slide notes:

IIS Navigator Client v8.1B ; Macbook IIS ; [mode-Z]

Help Submit Quit Functions Comments

AR Debtors: Open Item Matching

Ar (debit) account: 349927 Lemm, Jonathan
Currency: \$
Account Debit: 090.00
Ar At Period: 2007-2009 (F: 99)

[Please Enter Year Data](#) [Matched Charges](#) [Auto Match All](#)
[Payment Analysis](#) [Matched Receipts](#) [Data List](#)
[Open Item Analysis](#) [Through Undo](#)

Click an open Receipt Item to allocate parts or all of the Amount ...

Amount	Amt. Allocated	Description	Period	System Ref #	Doc#
200.00	200.00	Receipt	05	1504140430A	09
235.00	235.00	Receipt	06	1504140467	09

Dec: 06 435.00 435.00

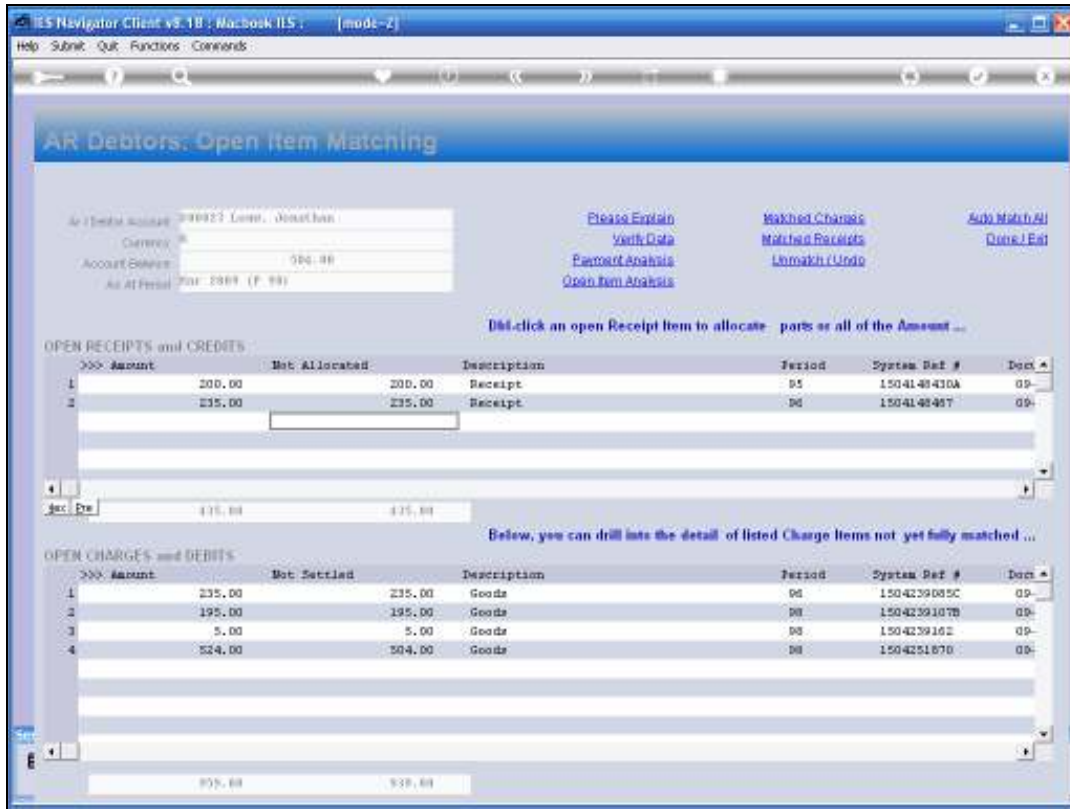
Below, you can drill into the detail of listed Charge Items not yet fully matched ...

Amount	Amt. Settled	Description	Period	System Ref #	Doc#
235.00	235.00	Goods	06	1504239085C	09
195.00	195.00	Goods	06	1504239107B	09
5.00	5.00	Goods	06	1504239162	09
324.00	324.00	Goods	06	1504251870	09

Dec: 06 859.00 859.00

Slide 57

Slide notes:



Slide 58

Slide notes: Next, we choose the \$235 Receipt.

IES Navigator Client v8.18 : Macbook ILS : [mode-Z]

Help Submit Quit Functions Commands

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1				

[Please Explain](#)
[Undo/BJ](#)
[Notes](#)
[Load Invoice\(s\) # or BJ](#)
[Auto Allocate](#)
[Done / Exit](#)

9.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
235.00	Amount Not Allocated	System Ref #	1504118187
235.00	Amount Credited / Paid	Payment Period	Mar 2009 (P 96)
		Currency	R

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	235.00	235.00	Goods	-	96	15042390f
2	195.00	195.00	Goods	5000035	98	15042391f
3	5.00	5.00	Goods	5000035	98	15042391f
4	524.00	504.00	Goods	-	98	15042518f

559.00 539.00

To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 59
Slide notes:

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1				

Summary:

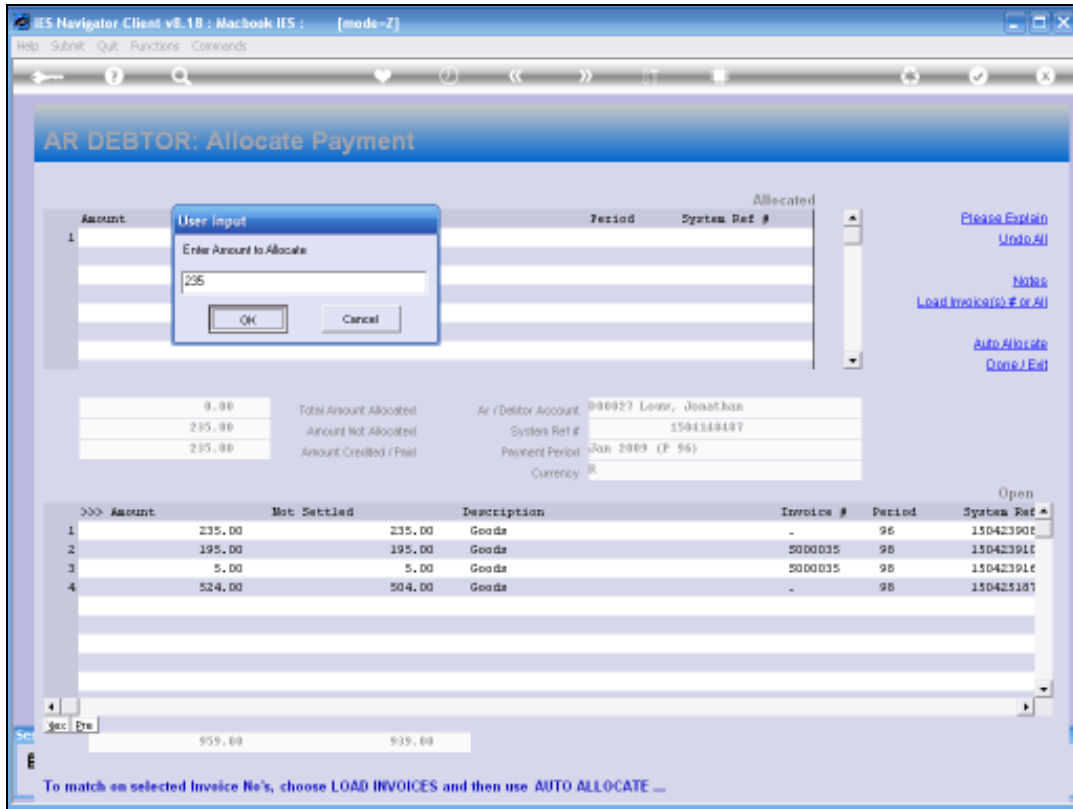
0.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
235.00	Amount Not Allocated	System Ref #	150423900
235.00	Amount Credited / Paid	Payment Period	Mar 2009 (P 96)
		Currency	R

Invoice Details:

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	235.00	235.00	Goods	-	96	150423900
2	195.00	195.00	Goods	5000035	98	150423910
3	5.00	5.00	Goods	5000035	98	150423910
4	524.00	504.00	Goods	-	98	150425181

Footer: To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 60
Slide notes:



Slide 62

Slide notes: And match that one appropriately.

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1	235.00	Goods	96	1504239085C

Summary:

235.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
0.00	Amount Not Allocated	System Ref #	1504118887
235.00	Amount Credited / Paid	Payment Period	Jan 2009 (P 96)
		Currency	R

Not Settled:

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	195.00	195.00	Goods	5000035	96	150423911C
2	5.00	5.00	Goods	5000035	96	150423911C
3	524.00	504.00	Goods	-	96	150425107

Summary:

724.00	704.00
--------	--------

To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 63
Slide notes:

IES Navigator Client v8.18 : Macbook ILS : [mode-Z]

Help Submit Quit Functions Commands

AR DEBTOR: Allocate Payment

Amount	Description	Period	System Ref #	Allocated
1				

[Please Explain](#)
[Undo/BJ](#)
[Notes](#)
[Load Invoice\(s\) # or BJ](#)
[Auto Allocate](#)
[Done / Exit](#)

0.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
209.00	Amount Not Allocated	System Ref #	15041484008
209.00	Amount Credited / Paid	Payment Period	Dec 2008 (P 95)
		Currency	R

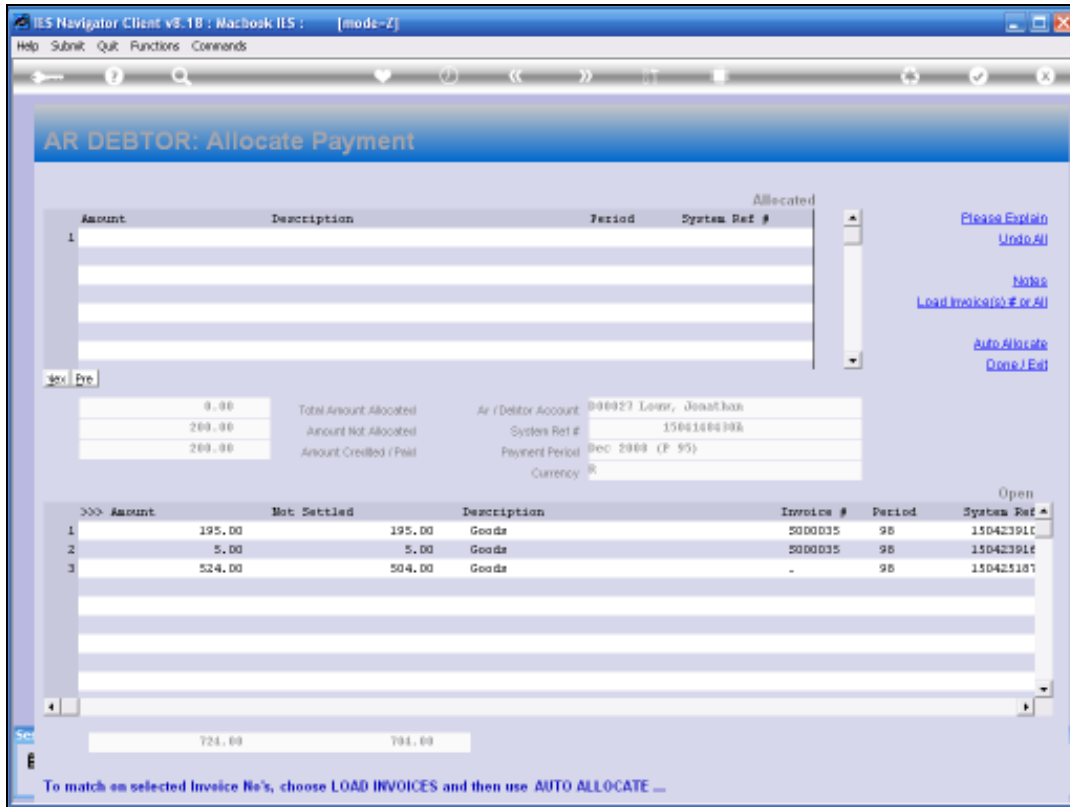
>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	195.00	195.00	Goods	5000035	9B	150423914
2	5.00	5.00	Goods	5000035	9B	150423914
3	524.00	504.00	Goods	-	9B	150425107

4

724.00	704.00
--------	--------

To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...

Slide 66
Slide notes:



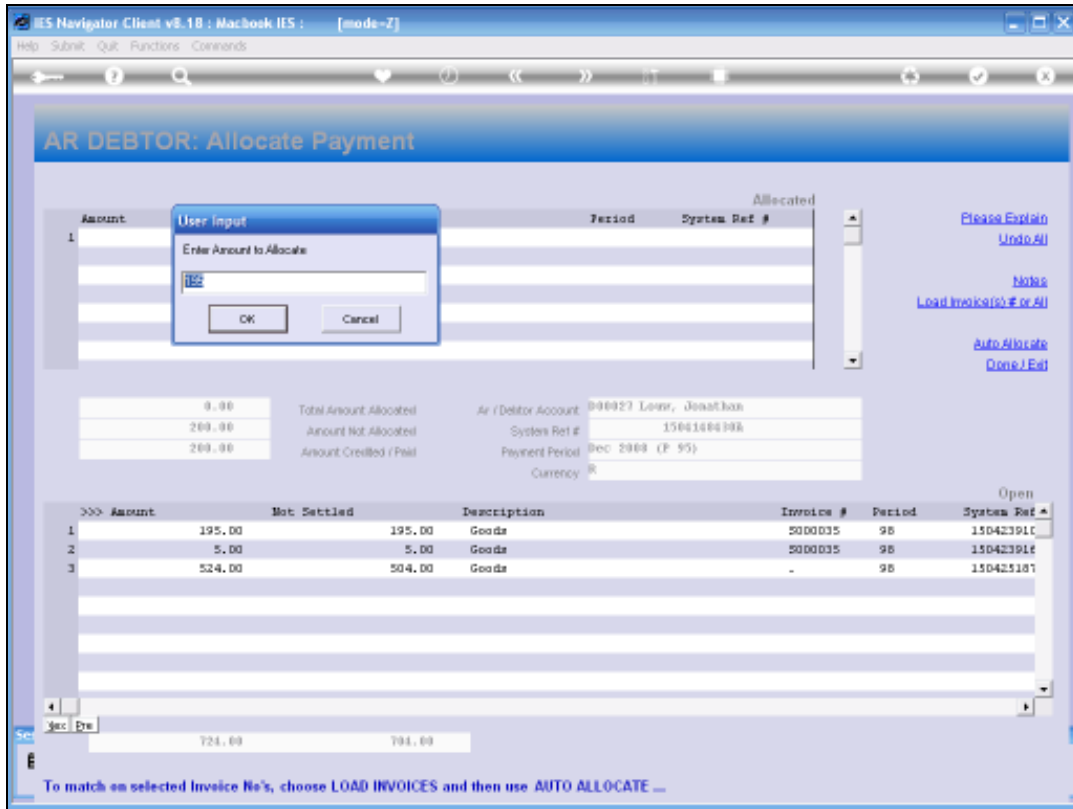
Slide 67

Slide notes: Actually, we can use the 'Auto' function here, because that will leave us only with the most recent charge of \$504, but just to show how 'part matching' is done, we will follow different steps.



Slide 69

Slide notes: Instead of matching the full Charge, we will choose to match only a part of the amount.



Slide 70
Slide notes:

The screenshot shows the 'AR DEBTOR: Allocate Payment' window in the IES Navigator Client. The window title is 'IES Navigator Client v8.1B : Macbook IES : [mode-Z]'. The interface includes a menu bar (Help, Submit, Quit, Functions, Commands) and a toolbar with navigation icons. The main area is titled 'AR DEBTOR: Allocate Payment' and features a table for allocation with columns: Amount, Description, Period, System Ref #, and an 'Allocated' checkbox. Below this table is a summary section with the following data:

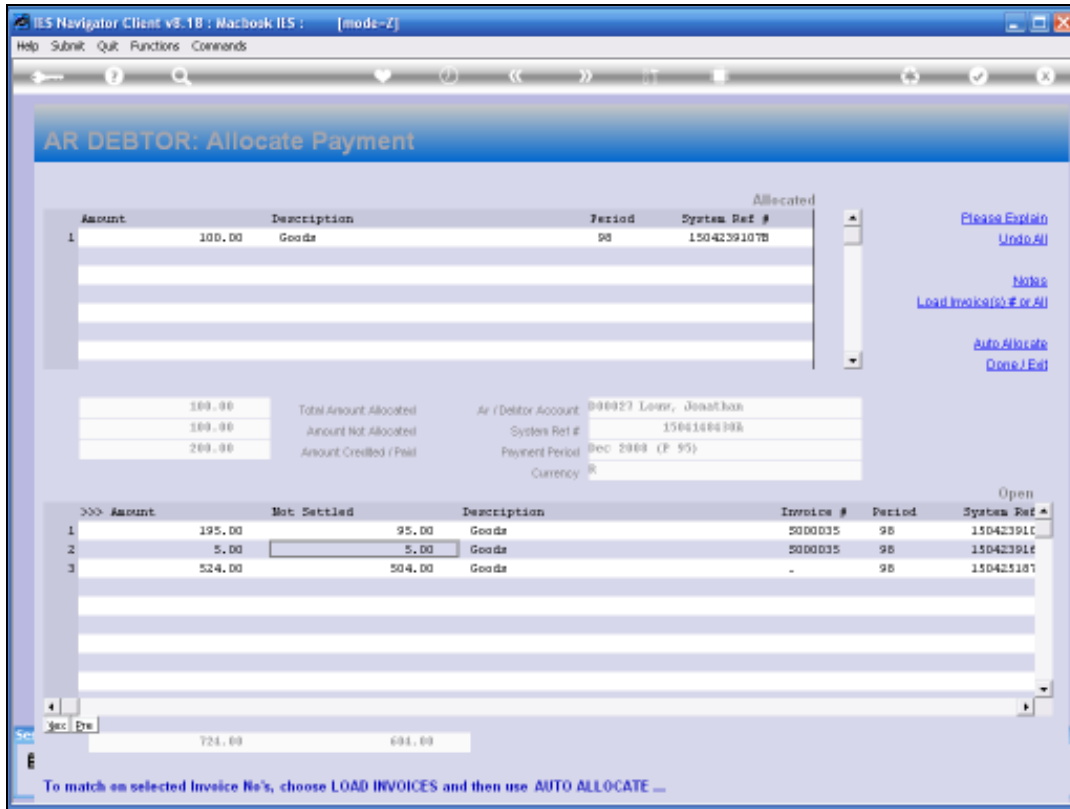
0.00	Total Amount Allocated	Ar / Debtor Account	00022 Lenny, Jonathan
200.00	Amount Not Allocated	System Ref #	15041404000
200.00	Amount Credited / Paid	Payment Period	Dec 2008 (P 95)
		Currency	R

On the right side of the window, there are several links: 'Please Explain', 'Undo All', 'Notes', 'Load Invoice(s) # or All', 'Auto Allocate', and 'Done / Exit'. Below the summary section is a table of invoices with columns: Amount, Not Settled, Description, Invoice #, Period, System Ref #, and an 'Open' button. The data is as follows:

>>> Amount	Not Settled	Description	Invoice #	Period	System Ref #	Open
1	195.00	195.00	Goods	5000035	9B	150423910
2	5.00	5.00	Goods	5000035	9B	150423910
3	524.00	504.00	Goods	-	9B	150425107

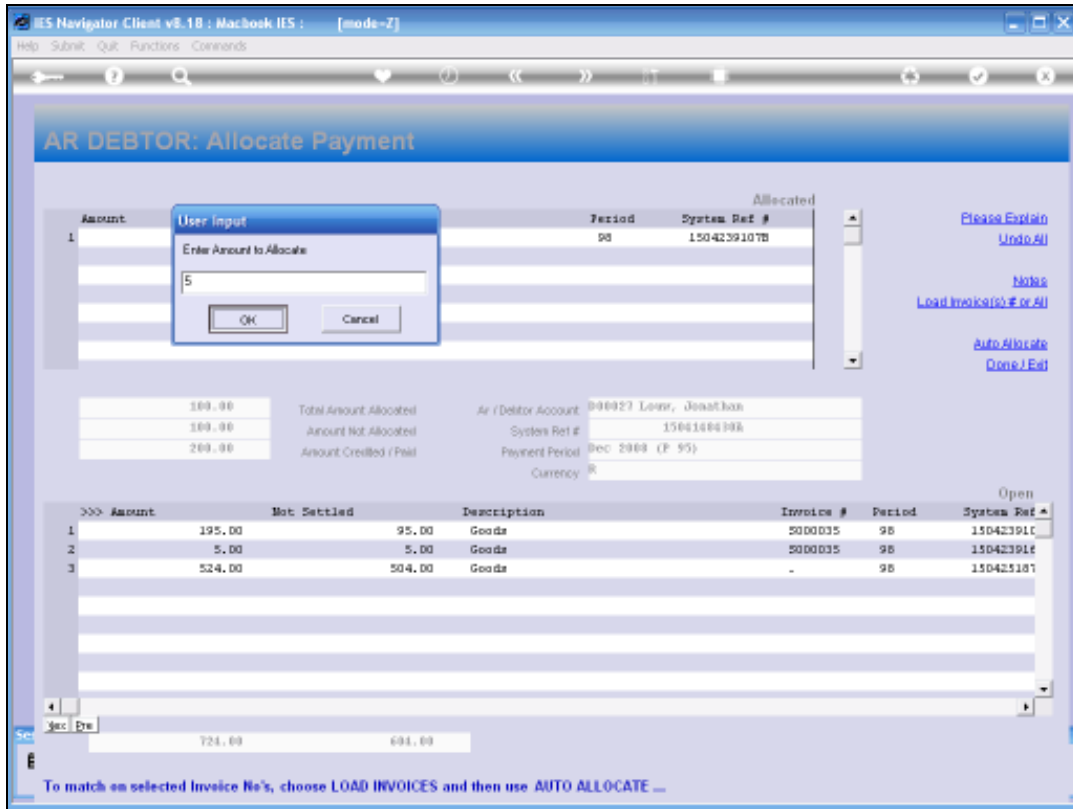
At the bottom of the window, there is a summary row showing a total of 724.00 and 704.00. A note at the bottom reads: 'To match on selected Invoice No's, choose LOAD INVOICES and then use AUTO ALLOCATE ...'

Slide 71
Slide notes:



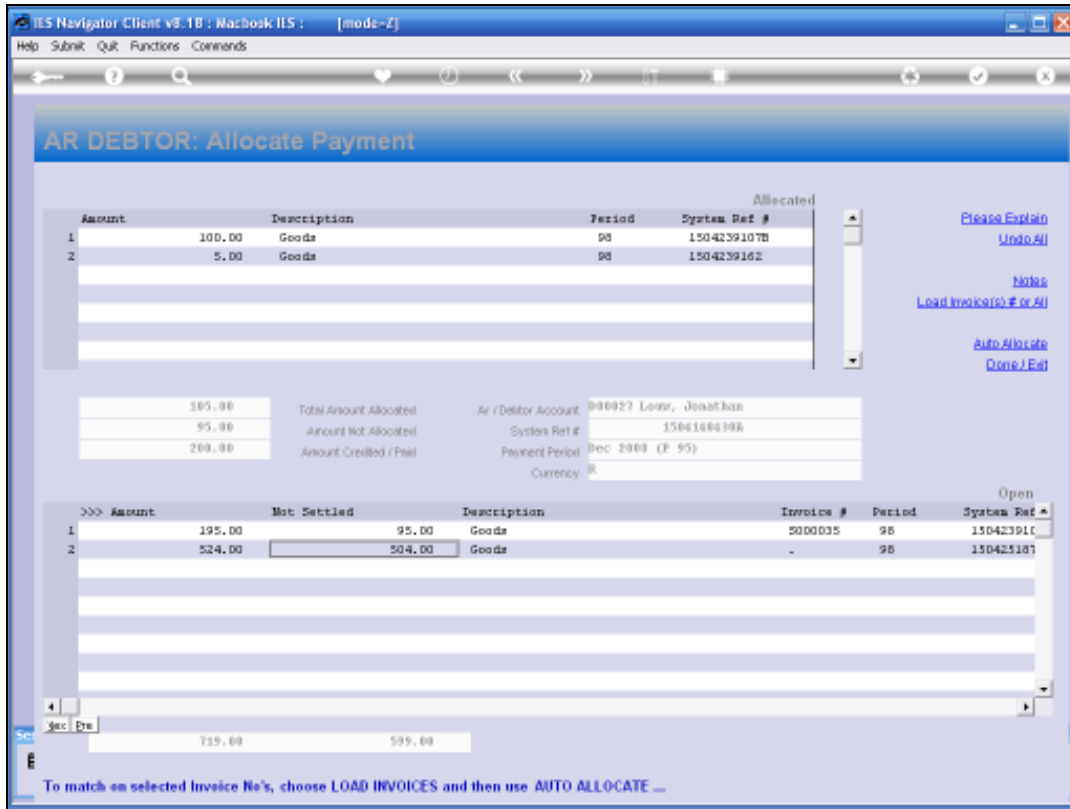
Slide 72

Slide notes: Notice that the Charge Amount of \$195 now indicates that only \$95 of it is not yet settled.



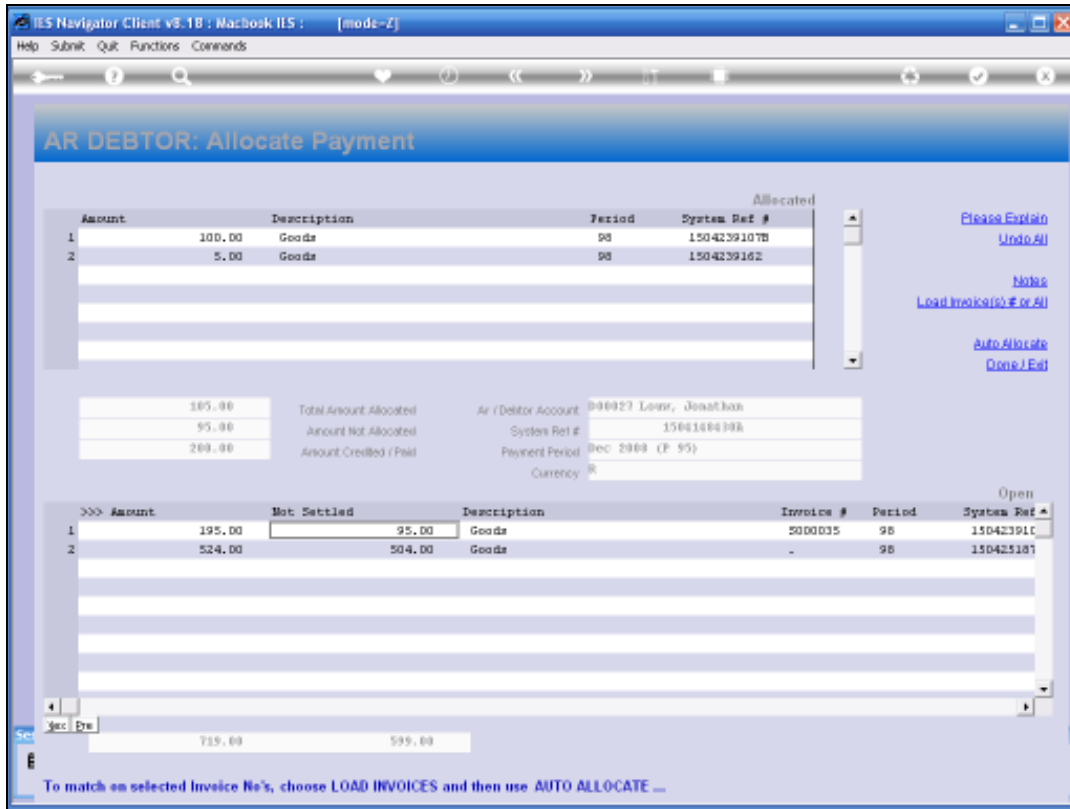
Slide 73

Slide notes: And we match the \$5.



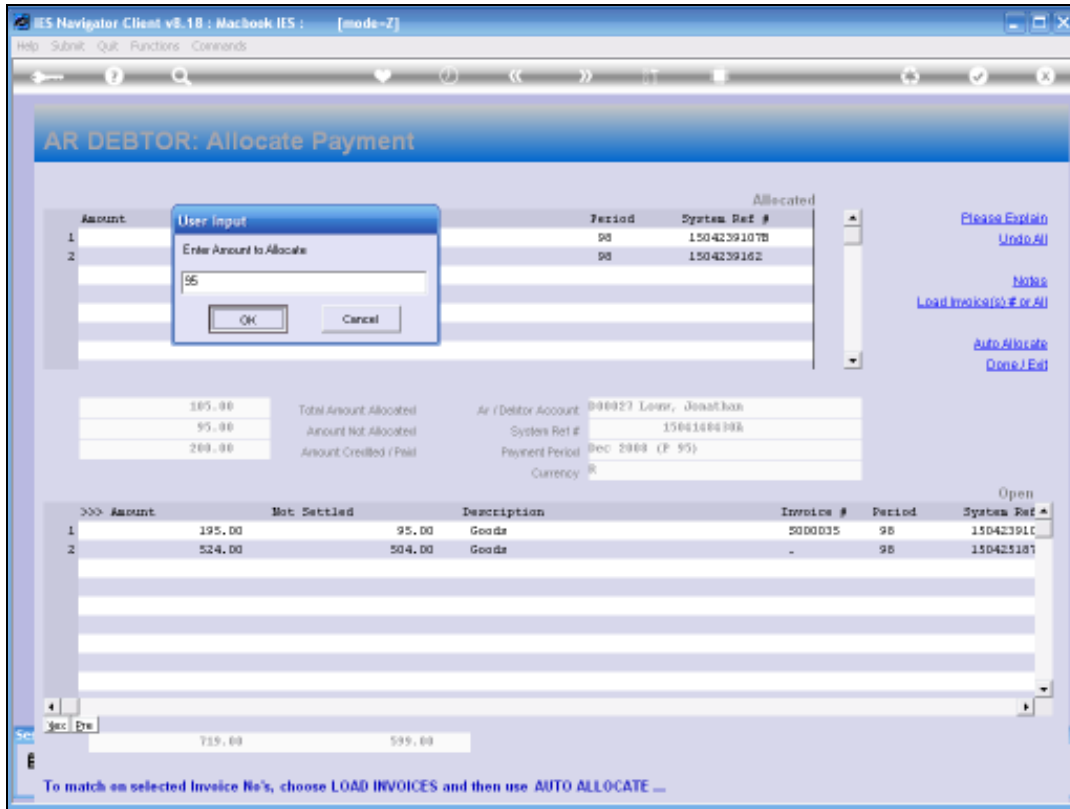
Slide 74

Slide notes: And this leave us with the \$95 for which we still have adequate Receipt amount remaining, i.e. to match it also.



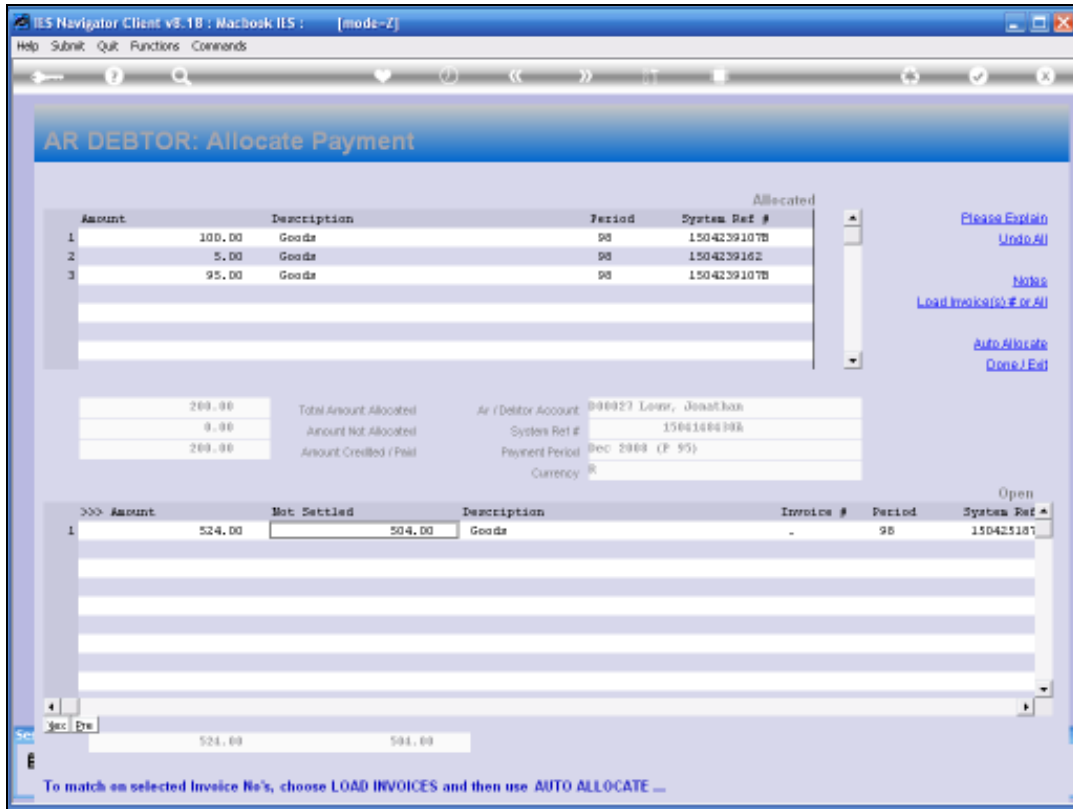
Slide 75

Slide notes:



Slide 76

Slide notes:



Slide 77
Slide notes:

