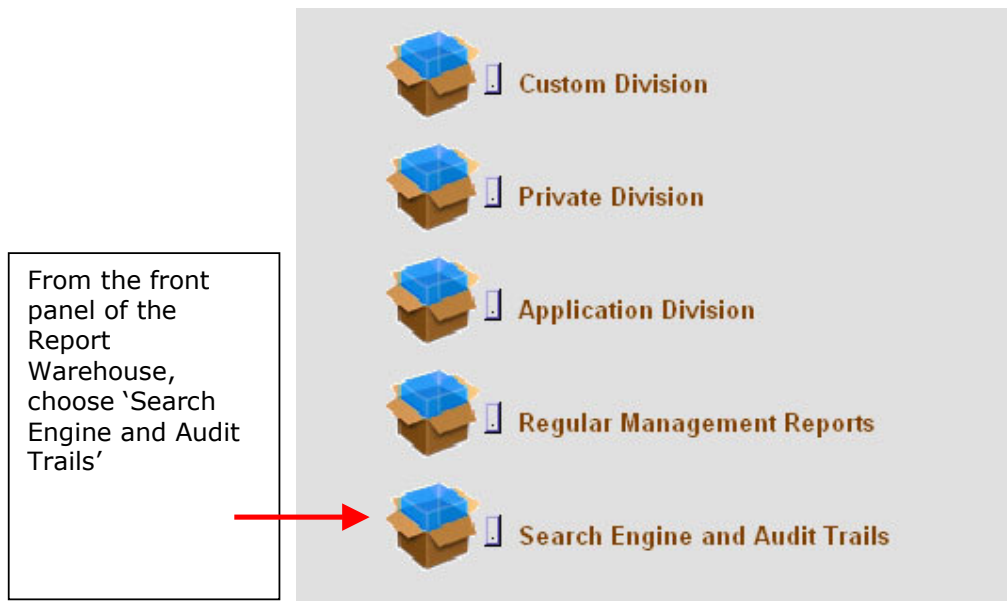


REPORT WAREHOUSE: Search Engine and Audit Trails

Introduction

The Search Engine and Audit Trails section of the Warehouse is an on demand Report Execution Service. No reports are stored here on a permanent basis. Instead, the Warehouse provides you with easy access to the Transaction Search Engine, Generic Audit Trails, Application Audit Trails and Application Trial Balance Reports.

How to get there




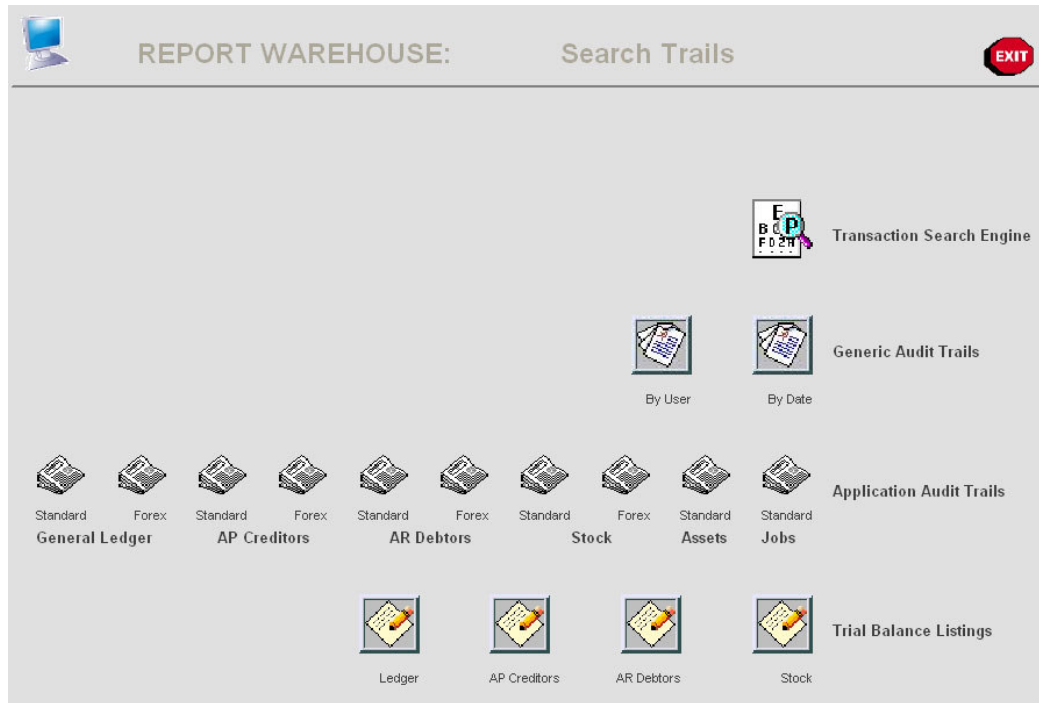
Search Engine and Audit Trail Division of the Report Warehouse

This division of the Report Warehouse offers the following options: -

- Search Engine
- Generic Audit Trails
- Application Audit Trails
- Application Trial Balance Reports

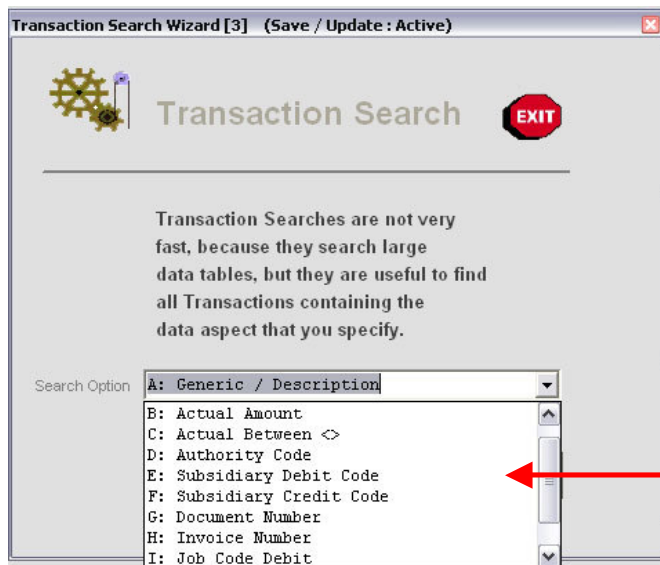
All the options offered here are access controlled, and the access is granted in the source Applications. The Search Engine and Generic Audit Trails are controlled from the Accounting Controls Module, and the other options from the stated Modules. We show the division panel below: -

Have you used your IES  today?




Transaction Search Engine

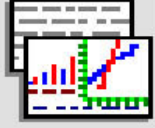
The Transaction Search Engine is provided to search the Transaction Database for some record(s) you need to locate. Since the Transaction database is potentially huge, depending on your processing volumes, it is important to try and restrict the Date range where the system should search, as this will significantly speed up the process. You will always be prompted for a Date Range within which to search.



Depending on the search method selected, and which is determined by what you know about the Transactions to be located, you will have other criteria also that you may indicate in order to identify the sought after Transactions.

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Transaction Search Wizard		
	Data Selection Criteria	My Choice
1	Description = ?	[]
2	Period >= ?	1
3	Period <= ?	9999
4	Ledger Debit = ?	[]
5	Ledger Credit = ?	[]
6	Process Date From ?	07/04/2005
7	Process Date To ?	07/04/2005


 IES Reports

Once you choose a Search Method, based on what you know about the Transactions, i.e. to find the Document Number, the Account charged, the Amount, etc., the system will prompt with criteria to which you may respond with the rules for the Data to be found. The criteria will always include a Date range within which to search.

The system will then respond with a Report on the Transactions that have been found.

Generic Audit Trails

Two generic Audit Trails are provided. In fact, the Report layout is the same for both. They differ only in how you select what they will contain, e.g. selecting by Date or by User (who processed the Transactions).

This Audit Trail is useful for listing all Transactions on a selected Date, or for all Transactions processed by a certain User, also within a selected Date Range.

Application Audit Trails

The Application Audit Trails report on Accounts, and the Transaction events recorded against the selected Account(s). Ledger, Stock, AP Creditors, AR Debtors, Assets and Job Costing are included in these options, with a choice between the standard Audit Trail and the Audit Trail for Forex Accounts, in most cases. All of these may be performed for Period ranges as selected by you.


Trial Balance Listings

Four Trial Balance options are offered: Ledger, AP Creditors, AR Debtors and Stock. All of these may be performed for Period ranges as selected by you.

Hint: Different Ledger Trial Balance Reports are also available in the Management Report Division.

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Have you used your IES  today?